

The **Beaver City Council** met in a **work session** at **3:00 p.m.** in the Beaver City Center on Tuesday, **November 24, 2015**. The following members of the Council were present: Mayor Craig Wright, Council Members Connie Fails, Chris Smith, Matt Robinson, and Tyler Schena. Council Member Gary Brown is excused. Also present were City Manager Brent Blackner and City Recorder Anona Yardley. City Attorney, Justin Wayment entered the meeting at 3:45 p.m.

#### **Capital Improvement Plan Revision – 1 to 5 Years**

The Opera House/Senior Complex should be moved from 2016 to 2017 waiting for a grant award notification. The Multi-government Complex could be deleted. The Capital Improvement Plan for CIB will be finalized during the Dec. 8<sup>th</sup> council meeting.

#### **Street Parking Ordinance**

The council reviewed the additions to the proposed ordinance. Some of these changes were: added a definition of Parallel Parking; conditional use permits for parking on city easements; and provisions for health and safety in accordance to the Utah State Code Annotated. The council will finish with their review and set a public hearing date for public opinion on the proposed ordinance during the Dec. 8<sup>th</sup> council meeting.

#### **Unfinished Business – Manager Blackner**

**Power Outage Protocol** – There is a program that is available through Beaver County Sherriff's dispatch that provides specific information in emergency situations. It is called the Ever Bridge System. When you sign up, there is a check list that will tell dispatch what information you want to receive. The system will tell the person what information is known at the time of the notification. This system will make it so the emergency personnel do not have to answer phone calls while they are working on the emergency. Les Whitney is the county emergency preparedness coordinator and could do some disaster training when scheduled. This dispatch system will be advertised on the city website. A generator will be considered for the city center to keep the city functioning during a disaster. The chain of emergency calls within the city is the on-call phone first, then the electric superintendent and water superintendent, then the city manager. The Mayor will be called when the problem is identified and the situation is being remedied.

**Beaver's Birthday** – A CD of Beaver City Historical Pictures was given to Council Member Robinson for the slide show at the birthday party.

**Recreation Events** – The State Cal-Ripkin- Babe Ruth Baseball Tournament is scheduled for June 27 to July 2. Beaver City can decide whether they would like to host this event. There will be 70 Teams of all age groups, ages 9-12. There will be a number of teams that will be staying in Beaver. The closer teams will be traveling. The state committee doesn't meet until February when they will need to have a decision. The travel council will help with the funding for the tournament.

**UAMPS Conference** – The UAMPS Annual Meeting will be held Dec. 15 and 16. Tuesday night is the banquet and the general meeting is Wednesday morning. Beaver City has been nominated for the 2015 Achievement Award. The award recipient has not been undetermined at this date.

**Beaver County Economic Development Council** – This committee will be meeting on Thursday, Dec. 3. The list of names of possible citizens to serve on seven different committees will be due at this meeting.

**Increase in budgeted employee wages** – In order for a Code Enforcement person and a golf course ground keeper to be hired, four months of added funding will be needed in the FY2016. Benefits and wages for the months of March 1<sup>st</sup> to November 1<sup>st</sup> will need to be included in the budget.

The **Beaver City Council** met in a **regular session** at **5:00 p.m.** in the Beaver City Center on Tuesday, **November 24, 2015**. The following members of the Council were present: Mayor Craig Wright, Council Members Connie Fails, Chris Smith, Matt Robinson, and Tyler Schena. Council Member Brown was excused. Also present were City Manager Brent Blackner, City Recorder Anona Yardley, and City Attorney Justin Wayment. Mr. Wayment was excused at 5:17 p.m.

The Opening Ceremony of an invocation, Pledge of Allegiance, and thought were conducted by Council Member Schena.

#### **CITY COUNCIL MINUTES APPROVED**

Minutes of the previous **regular council meeting** were presented. Council Member Robinson moved and Council Member Smith seconded to approve the **November 10, 2105** minutes with the correction on the land fill closure and wording on the Substance Abuse Coalition. All voted in favor. None opposed. Minutes of the Special Council Meeting of **November 19, 2015** were presented. Council Member Fails moved and Council Member Schena seconded to accept the

minutes as presented. All voted in favor. None opposed.

### **BILLS APPROVAL**

Bills were presented and reviewed by the City Council. Council Member Fails moved and Council Member Schena seconded to approve the proposed bills for **November 20 & 24, 2015**. All voted in favor. None Opposed.

**CONFLICT OF INTEREST STATEMENTS:** Mayor Wright asked for any conflict of interests from the council on the meeting agenda. No conflicts were voiced at this time.

### **LEGAL COUNSEL – JUSTIN WAYMENT**

**Kents Lake Pre-Trial Date Hearing** – After the attorneys for Kents Lake Irrigation Company and Rocky Ford Irrigation Company appeared before Judge Lyman, a 30-day continuance was granted. The two parties will meet before Judge Lyman again on December 21, 2015 to determine if a trial date will be set.

**Race Track Case** – The case is waiting for testimony of expert witnesses. The summary judgment has been issued. An affidavit from Beaver City stating that the Canyon Breeze Race Track personnel were volunteers for Beaver City is being prepared.

**Ordinances** – Beaver City's Alcohol Ordinance is outdated with each session of the State Legislature. Mr. Wayment suggested that Beaver City adopt the State Alcohol Ordinance so that when it changes, our ordinance will automatically change to match the state code.

### **YEAR END REIMBURSEMENT**

Council Member Robinson moved and Council Member Schena seconded to approve the proposed year end reimbursement of \$200 for full time employees and \$100 for part time employees. All voted in favor. None opposed.

### **FINANCIAL SUMMARY REVIEW – October, 2015**

Manager Blackner reviewed the financial statement summary with the council. There were three funds that were slightly in the red. Most of the expense categories are below budgeted projections. The revenue percentages are also below the budget projections. The airport is waiting for the reimbursement from the FAA for the taxi-way project. Adjustments will be introduced during a review of the budget at mid-year.

### **PROPOSED GOLF CONCESSIONAIRE – Review**

Incentive bonuses for the concessionaire were suggested of 4%, 6% and 8% with maximum revenues as the determining percentage of bonus. The more revenue the concessionaire brings in for green fees and rentals, the more incentive they will receive. The city would collect all the money and distribute the appropriate funds back to the concessionaire. The concessionaire would keep all the sales from the grill and the tournament fees. A point of sale system is being considered for the clubhouse sales. Security cameras were also suggested. Manager Blackner will prepare the contract and the position should be open for applications soon.

### **USE OF GOLF COURSE CLUBHOUSE**

Members of our community have asked to rent the golf course clubhouse for parties and events. Beaver City would like to rent this facility just as it would any of the other city facilities. The rental cost would be \$40 per visit of 4 hours. The city would keep a calendar of reservations for that building.

### **CHRISTMAS PARTY DATE CHANGE**

The party has been changed because of conflicts of scheduling with the caterer and the building to Tuesday, December 22, 2015 at 6:00 p.m. in the City Center. The Timberline Restaurant will cater the event.

### **HOSPITAL AUDIT DISCUSSION**

After Mayor Wright met with the hospital administrator, Mr. Craig Davidson, it was determined that the hospital audit will not be ready to be include as a component unit of Beaver City until the end of December, 2015. That will set the completion of Beaver City's audit into January, 2016. The next hospital board meeting will be held on Tuesday, December 1, 2015. Auditor Hess will be ready to report to the council on December 8, 2015 for the city's portion of the audit.

### **ADMINISTRATIVE/COUNCIL REPORTS**

#### **Mayor Wright:**

**Council Meeting** - The council will have a dinner break during the December 8 council meeting at 6:00 p.m. for the old and new council members.

#### **Council Member Fails:**

**Library** – Marilyn Cooke has been recommended to service as a new member on the library board.

**Council Member Smith:**

**Water** – A problem with cleaning the ditch and culvert that feeds the golf course pond needs to be remedied.

Council Member Smith moved and Council Member Schena seconded to adjourn the meeting. All voted in favor. None opposed. The council meeting was adjourned at 6:00 p.m. The next Council meeting will be held Tuesday, December 8, 2015 at 3:00 p.m.

**APPROVED:** \_\_\_\_\_

**CRAIG WRIGHT  
MAYOR**

**ATTEST:** \_\_\_\_\_

**ANONA YARDLEY  
CITY RECORDER**