

The **Beaver City Council** met in a **work session** at **2:00 p.m.** in the Beaver City Center on **December 17, 2013.** The following members of the Council were present: Mayor Pro Temp Craig Wright, Council Members Chris Smith, Connie Fails, and Gary Brown. Mayor Mark Yardley and Council Member Lynn Harris were excused. Also present were City Manager Brent Blackner and City Recorder Anona Yardley.

Agenda Review - Mayor Pro Temp Wright and Manager Blackner reviewed the agenda with the council.

Review Airport Capital Improvement Plan

The airport committee met on Monday, December 16 to discuss the Capital Improvement Plan for the airport.(Exhibit 12-17-2013) Beaver City Municipal Airport has reserved their FAA money for 2 years and will combine the 2015 money for a taxi way. At present there is no taxi way. There is no way for planes to turn around unless they taxi up the runway to turn around. There is a weight limit on the present run way. The larger planes can't use the present runway in the heat. FAA funds will not cover new construction on the airport. They are only for refurbishing and improving existing runways. The committee would like to use the funds to the best advantage and make the taxi way useful for future construction needs. The project will begin sometime in July, 2014.

Work Session was adjourned for 30 minutes from 2:30 to 3:00 p.m. to allow for a meeting with the Beaver County Commissioners.

Beaver County Commission – Review request for Golf Course Club House - \$50,000

Mayor Pro Temp Wright and City Manager Blackner met with the Beaver County Commission in their regularly scheduled meeting. The county commission approved \$50,000 for the golf course clubhouse project and \$7,000 for recreation events from the 2013 budget.

Canyon Breeze Racing Association – Mike Robinson

Michael Robinson, Mike Riley, and Steve Kinross met with the council to report on the past racing season. Mr. Robinson the council a brief spreadsheet on the 2013 Canyon Breeze Racing Association finances. (Exhibit 12-17-2013A) Beaver City budgeted approximately \$10,000 for the maintenance of the race track. There were three race dates in Beaver because of weather and calendaring. The race association began in 2009 and this year was the worst financially. The racing group asked that the 76 year old grand stands be upgraded and refurbished. A pavilion for eating is also on the race track improvement list. The track maintenance equipment is also old. The Evanston, WY track will only run on weekends in the 2014 racing season. It is hard to tell if this will make a difference to the Beaver race season. There were some conflicts with the street mower tractor being used at the race track. Manager Blackner has been looking for a tractor to lease for the racing season but has been unsuccessful. Mike Riley addressed the council about the possible improvements on the grandstands. The roof needs some work and there needs to be more ventilation in the grand stands. The stairs are too wide and need hand rails. Mr. Riley suggested that the city look at other facilities that have grand stands. Mike Robinson is acting as the association leader. There are many volunteers that make the races successful. Twenty eight people are required to run a race meet. The council asked about the number of horses training at the facility during the summer. Mr. Kinross stated there were approximately 50 training horses during the summer. They do not pay a substantial amount of money for stall rent but they are bringing approximately 25 people per horse to the race track on race day. The council thanked the gentlemen for their efforts and for their report.

The Beaver City Council moved into **regular session** at **4:00 p.m.** in the Beaver City Center on **December 17, 2013.** The following members of the Council were present: Mayor Pro Temp Craig Wright, Council Members Chris Smith, Connie Fails, and Gary Brown. Mayor Mark Yardley and Council Member Lynn Harris were excused. Also present were City Manager Brent Blackner and City Recorder Anona Yardley. City Attorney, Justin Wayment, joined the meeting at 4:50 p.m.

The Opening Ceremony of an invocation, Pledge of Allegiance, and thought was conducted by Council Member Smith.

CITY COUNCIL MINUTES APPROVED

Minutes of the previous **regular council meeting** of **November 26, 2013** were presented.

Council Member Fails moved and Council Member Smith seconded to approve the regular session minutes as presented. All voted in favor. None opposed.

BILLS APPROVAL

Bills were presented and reviewed by the City Council. Council Member Brown moved and Council Member Fails seconded to approve the proposed bills for **December 6, 11, 12, & 17,**

2013. All voted in favor. None Opposed

Declaration of conflicts of interest, abstentions, or personal interests on any matter on the agenda.

No conflicts of interests were voiced for any portion of the agenda.

UTAH MUNICIPAL CLERK ASSOCIATION PRESENTATION – Certified Municipal Clerk Presentation for Anona Yardley

Annette Spendlove, UMCA President and North Ogden City Recorder, LeeAnn Warnock, UMCA Membership Director and Ephraim City Recorder, Nancy Leigh, SWRCA President and Brian Head Recorder, and Danice Bulloch, SWRCA Vice President and Washington City Recorder met with the council to present Recorder Anona Yardley the Certified Municipal Clerk status. Mayor Pro Temp Wright awarded Recorder Yardley a certificate from the International Institute of Municipal Clerks and a lapel pin. The Certified Municipal Clerk designation is earned by attending extensive education programs and requires pertinent experience serving in a municipality. They must earn 60 education points and 50 experience points and be a member of the IIMC for at least two years. Recorder Yardley has worked for Beaver City for five years.

PUBLIC HEARING – CDBG HOUSING AUTHORITY PROJECTS 2014

Council Member Fails moved and Council Member Smith seconded to open the public meeting in order to receive public comment on potential projects for which funding may be applied under the 2014 Community Development Block Grant Program. All voted in favor. None opposed. The public hearing opened at 4:47 p.m. Mayor Pro Temp Wright explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Five County Region in which Beaver City is a member, is expecting to receive approximately \$700,000 +/- in this new program year for regional allocation. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested person can review it at any time. Mayor Pro Temp Wright asked Mr. Max Anderson, Beaver Housing Authority representative to explain some of the projects that CDBG monies have funded. Projects are included in Exhibit 12-17-2013B. Mr. Anderson stated that the office grant being applied for would need to be within a block of the hilltop apartments because of the need for daily help at that facility. They would like to build on the south end of the Hilltop Apartments. At present, there is only a rough estimate of the cost for the office available. Mr. Anderson read the list of CDBG funded projects in the exhibit to the council. Mr. Anderson also stated that the Beaver Housing Authority Board is in need of another member and the council would need to approve the recommendation and appoint the new board member. Mr. Anderson will bring the council recommendations for approval. There being no other public comment, Council Member Brown moved and Council Member Smith seconded to move out of public hearing. All voted in favor. None opposed. The council moved out of public hearing at 5:02 p.m.

PUBLIC HEARING – CAPITAL IMPROVEMENT PLAN FOR CITY CAPITAL IMPROVEMENT PLAN

Council Member Fails moved and Council Member Smith seconded to move into public hearing to receive public comment on the proposed changes to the Capital Improvement Plan to determine the priority of a feasibility study for a recreation/office complex in 2014, moving the Opera House to 2015, and moving the Beaver Library roof and heating to July 2014. All voted in favor. None opposed. The council moved into public hearing at 5:03 p.m. There being no public comment on the Capital Improvement Plan priorities, Council Member Smith moved and Council Member Fails seconded to move out of public hearing. All voted in favor. None opposed. The council moved out of public hearing at 5:07 p.m.

NEW AND UNFINISHED BUSINESS

Authorize Mayor to sign a contract with JRCA for a needs & facilities assessment for multi-government building

Council Member Brown moved and Council Member Smith seconded to authorize Mayor Yardley to sign the contract with JRCA for a needs and facilities assessment for a multi-government building. All voted in favor. None opposed. JRCA is expected to report their findings to the council in January, 2014.

Beaver City Birthday Party – Assignment

After much discussion on the timing of Beaver's Birthday Party, the council decided that the next date that Beaver City would fund a birthday celebration for the community would be in February, 2016 in commemoration of the 160th year of Beaver's Founding and then every 5 years after 2016.

Newly Elected Officials Inauguration

The date of January 14, 2014 was selected as the date for the swearing in of the newly elected officials. A light luncheon will be held for all council members and newly elected officials and

their families at 12:30 p.m. in City Hall. The swearing in of the newly elected officials will be at approximately 1:30 p.m. with council meeting starting at 2:00 p.m.

Beaver Municipal Airport Capital Improvement Plan Approval

Council Member Smith moved and Council Member Fails seconded to approve the Beaver City Municipal Airport Capital Improvement Plan as established with no additions or subtractions.

All voted in favor. None opposed.

Beaver City Electrical Superintendent

Three applications were received for the electrical superintendent position. One application was refused because it was late and one applicant didn't meet the qualifications. Manager Blackner and Mayor Yardley recommend for council approval David Martin to fill the Beaver City Electrical Superintendent position. Council Member Brown moved and Council Member Fails seconded to appoint David Martin to the position of Beaver City Electrical Superintendent. All voted in favor. None opposed.

Year end Reimbursement

Council Member Brown moved and Council Member Fails seconded to approve the employee year end reimbursement equal to last year. All voted in favor. None opposed.

LEGAL COUSEL – City Attorney, Justin Wayment

Computer Statement - Attorney Wayment explained the computer and electronic device statement prepared for council members and all city employees. All information, personal or public, is subject to GRAMA laws on any device that the city provides for its employees in full or in part.

Golf Course Clubhouse - Attorney Wayment has read the contract with the architect on the golf course clubhouse. It is one page and very vague. It needs to state that no other work should be done unless approved by the general contractor which is Beaver City. The council will agree on the project managers price estimates with the approval of the city manager. All pledge agreements will need to be filled out this week. A pledge is a good idea but it is not binding. The actual money needs to be collected before the project begins.

Ordinances – Attorney Wayment is working on the Beaver City Ordinances to remove the references to state codes.

ADMINISTRATIVE AND COMMITTEE REPORTS

Manager Blackner:

Tushar Lights – Kinross Electric has furnished a bid for the installation of the conduit and wiring to finish the electrical upgrade for the Tushar Ball Park Lights project. The bid has been accepted and work has begun.

Rest rooms ADA requirement in City Building – There was one bid for this project submitted. The bid was accepted from Riley Construction and work should begin in January, 2014.

Intermountain Power Association – The Intermountain Power Project in Delta belongs to this organization. Manager Blackner has been working on this document since August. There are only two cities that haven't signed the agreement. He feels that the council members need to know more about this document. IPP has proposed changing some of its units to another source of power including natural gas. In 2027 California will not be able to purchase coal fired power. Manager Blackner would like IPA to come to talk to the council to help the council understand the actions of IPA. He will make arrangements for them to visit in January, 2014.

Beaver County Sherriff Department – The contract with the Beaver County Sheriff's Department will expire in July, 2014. The sheriff wants to meet with the council to discuss the options.

Main Street Flag Pole – YESCO has agreed to weld the second joint of the pole so the flag can be replaced.

Council Member Brown:

Snow Removal on Main Street – Business owners are responsible to provide a safe environment for their customers inside and outside of their business. The City removes the snow at the opera house and library. Businesses are good about putting the snow in the street and when the state plows the road it is thrown back on the sidewalk. Thanks to all the business owners who help in this endeavor.

City Financial Report – Beaver City looks good in their fiscal responsibilities.

Thanks – Council Member Brown thanked the council for their support during the last four years and especially thanks the citizens of Beaver City for their support.

Council Member Smith:

Airport –The airport committee is looking for another member. If there are any recommendations, please bring them to Council Member Smith. Beaver City is also looking at the possibility of another airport consultant. The snow plow truck is in Utah waiting for the plow to be installed.

Council Member Fails:

Christmas Parade – Thanks to City for doing the lights on the park. Thanks to Council Member Smith and his son Dillon for helping with Santa. The words “greetings” at the ends of Main Street are falling apart and will not be used next year.

Veterans Memorial – The committee is putting this project on hold until after the first of 2014. Attorney Wayment was able to retrieve three of the five bronze symbols from American Monument.

Council Member Wright:

Golf Committee – The plans are finished for the golf course clubhouse. Mr. Robinson should have the final costs next week.

Council Member Harris:

Excused

Mayor Yardley:

Excused

EXECUTIVE SESSION

The Beaver City Council will be closing a portion of their meeting to discuss litigation strategies. Council Member Smith moved and Council Member Fails seconded to close the meeting to the public in order to discuss litigation strategies. Council Members Fails, Smith and Brown voted yea. Council Member Harris was excused. Motion carried by majority vote. The meeting was closed at 5:42 p.m. The council moved out of closed session at 5:55 p.m.

Council Member Smith moved and Council Member Fails seconded to adjourn the meeting. All voted in favor. None opposed. The council meeting was adjourned at 6:01p.m. The next Council meeting will be held Tuesday, January 14, 2014 at 2:00 p.m.

APPROVED:_____

**MARK J. YARDLEY
BEAVER CITY MAYOR**

ATTEST:_____

**ANONA YARDLEY
CITY RECORDER**