

The **Beaver City Council** met in a **training retreat at 10:00 a.m.** at Eagle Point Resort on **March 3 and 4, 2014**. The following members of the Council were present: Mayor Mark J. Yardley, Council Members Connie Fails, Chris Smith, Craig Wright, Chad McWilliams, and Matt Robinson. Also present were City Manager Brent Blackner, City Recorder Anona Yardley, and City Treasurer, Paul Barton were invited to attend Monday, March 3. The Planning and Zoning Board were invited to arrive at 11:00 a.m. for training on Tuesday, March 4. Members of the board present were Milton Smith, and Alison Webb. Planning and Zoning Chairman Joe White and Members Jill Nelson and Rick Jarvis were excused. Planning and Zoning Secretary, Paula Fails and City Attorney Justin Wayment were also present on Tuesday. The Beaver County Building Inspector joined the meeting Tuesday afternoon. Recording equipment was not available for recording this retreat.

Items of training are as follows: Monday

The council, City Manager, City Treasurer and Recorder visited Beaver City's power plants number two and four as they travel to Eagle Point Resort. Electric Superintendent David Martin was there to guide the group through the plants. Mayor Yardley met the group at Eagle Point.

INTRODUCTION & WELCOME – Mayor Mark J. Yardley

Mayor Yardley encouraged the group to maintain their new enthusiasm through their terms of office.

TEAM BUILDING – Manager Brent Blackner

- Team work begins with leadership.
- Leadership is putting the good of the group before self
- All groups have different views from its individual members.
- Most goals for the city as a whole cost money and take time.
- Values are an important part of goal setting.

Manager Blackner reminded the group of the goals they set at the first of the year that they will use in Tuesday's discussion.

Break for lunch from 12:00 to 1:00 p.m

FINANCIAL & BUDGET

- General Fund Budget review.
- City projects reviewed – Substation upgrade, Cemetery Fence, City Center Improvements, Race Track, Library Roof are all included in the FY2014 Budget.
- Enterprise Funds – Water, Sewer, and Electric were discussed.

WHERE THE MONEY COMES FROM – Manager Blackner

- Fees for Services – Connection fees and cost for services make up this revenue source.
- Impact Fees - Assessed to help with the improvements and maintenance of the utility funds.
- Enterprise Funds – Utility Services provided by Beaver City to the citizenry.

BONDS – LONG TERM DEBT – PAYROLL – Treasurer Paul Barton

Mr. Barton reviewed the long-term debt obligation for the city. He discussed the Accounts Payable system and the payroll changes he has implemented.

FINANCIAL STATEMENT REVIEW - Recorder Anona Yardley

Recorder Yardley reviewed the financial statement with the council and showed how to use the financial statement to make decisions.

Tuesday

RULES & ETHICS – City Attorney Justin Wayment

The council viewed the YouTube clip about men's brains vs. women's brains. Attorney Wayment trained the council on the following:

- Immunity, Liability, and Indemnification.
- Municipal Administration & Ethics Act

Brent Stapley – Travel Council President addressed the council on the funding of the Travel Council and how the council approves projects and payments.

Members of the **Planning and Zoning Board** joined the training at 11:00 a.m. Mr. Wayment trained the group on the following:

- Open Meeting Laws – State and Federal Laws
- Closed Meetings – the reasons for: Personnel Issues, Lawsuits, and Purchasing strategies.
- Conflict of Interest Rules – If a person stands to gain monetarily from the subject of

discussion, they must first declare a conflict of interest. The person can participate in the discussion but can't vote.

Break for lunch from 12:00 to 1:00 p.m.

LAND USE – DEVELOPMENT – Manager Blackner

Shane Gadbaugh – Owner and developer of Eagle Point Resort, addressed the group about the 20 year plan for the resort.

Kyle Blackner, County Building Inspector, reviewed the building codes and possible legislative changes with business licenses. He read a letter from League of Cities and Towns Attorney, David Church, addressing the Planning and Zoning Commission duties.

Manager Blackner addressed the following:

- Powers to control land use and development.
- Beaver City General Plan and Master Transportation Plan.
- Zoning Requirements & Ordinances.

The retreat came to a close by the council and mayor reviewing their expectations of each entity in the city. The mayor reviewed his expectations of the council members and the staff. The council reviewed their expectations of the mayor.

The training adjourned at 4:15 p.m.

APPROVED: _____

**CRAIG WRIGHT
MAYOR PRO TEMP**

ATTEST: _____

**ANONA S. YARDLEY
CITY RECORDER**