

CANYON BREEZE GOLF COURSE COMMITTEE

Meeting Minutes

January 17, 2012

I. Call to order

Craig Wright called to order the regular meeting of the **Canyon Breeze Golf Course Committee** at **6:00 P.M.** on **January 17, 2012** in the **Beaver City Office**.

II. Attendees

The following persons were present: Larry Monfredi, Natalie Monfredi, Chris Eyre, Glenna Berg, Gary Gillins, Craig Wright, Dayle Flanigan, and Doug Sorensen.

III. Approval of minutes from last meeting

Doug Sorensen had e-mailed the draft minutes for the last meeting to all committee members. After a short discussion, the minutes were approved as sent with Chris Eyre making a motion to accept and Natalie Monfredi second and unanimous approval.

IV. Open issues

a) Concession Contract Acceptance for 2012.
City Manager Brent Blackner has met with Jack Erwig and at this point it appears Jack has accepted the 2012 agreement.

b) 2012 Fee Schedule Adjustments.
The discussion centered on several issues. First, neither the City nor Committee has any information on rounds played per year or passes sold. This makes it difficult to determine revenue being generated.

Several members had some information on season passes sold. There were four family passes sold at approximately \$579; eight couple's passes at approximately \$460 and an unknown number of single passes at approximately \$300. The group discussed the per-round fee and felt it was inexpensive but consistent with the fees charged at similar courses.

The group asked Craig Wright to invite both Brent Blackner and Jack Erwig to the next meeting so that Jack could provide his fee recommendations and the committee could finalize the 2012 recommendation. The group also will have a discussion about including the race track concession with the golf course and to start charging for a track training fee that may be collected by the concessionaire.

c) Improvement Priority List.
The group reviewed the priority list and updated the completed items.

d) Draft Prospectus.

The group had a short discussion about the prospectus concept and how the objectives and expectations will be rolled into the new contract. The prospectus will be the informational document that will be provided to concession applicants.

The draft will be updated to include maintenance and improvement work at the #6 practice green. The draft will include an Application Evaluation section, and applicants will address their ability to acquire rental carts, qualifications for course maintenance, ability to increase play and provide package deals, and ability to provide improved food and beverage service.

The ability to provide for multi-year contract terms was discussed. The group may include a 3 to 5 year term with a probation and evaluation period and provide that the contract may be extended, or terminated for non-performance.

V. Next Meeting

The next meeting is scheduled for 6:00 P.M. on Wednesday, February 22, 2012, at the City Office.

VI. Adjournment

Craig Wright adjourned the meeting at **8:00 P.M.**

Minutes submitted by: Doug Sorensen

Minutes approved by: [Name]

Attachment A

As of February 21, 2012

Priority listing:

1. City to trim trees along #3 and #6 fairways. (Most trees already trimmed. City has also trimmed elms along bike path.)
2. Cart path extension. Doug and Dayle will measure paths and prepare for contractor bids.
3. Geogrid (or similar material) for #7 track crossing with inmate crew labor.
4. Obtain and haul in Fill, fill in sprinkler “trenches” and level areas then seed. Start on #7, 3, 6.
5. Geogrid for path transitions from concrete to grass. Also fill in along edge of paths and seed.
6. Obtain and install bentgrass sod for practice green.
7. With inmate labor, purchase materials and start cart shed repairs and maintenance.
8. #8 fairway, reshape ditch, install landscaping fabric, and line with “river rock”.

Club House

- New Club house. Or--
- Extensive remodeling and expansion of existing club house.

Paths and trails

- #6 Womens tee, add curved path extension to side of teeing ground.
- #8, extend concrete path to end of Womens teeing ground.
- #4, path to blue teeing ground and restrooms.
- #3, extensive tree trimming and possibly limited removal along track.
- #7, geogrid material and/or relocate path at east end of track infield.

General items.

- #6, create practice green east of existing green.
- Paint and repair cart shed. Replace rotted railing, clean up slope in front of shed.
- Control weeds (pull or apply herbicide) around race track and other areas.
- Complete practice green by club house.
- Improve cart path transitions. Use geocell or similar to eliminate muddy ruts.
- Initiate sprinkler line turf repair. Fill “trenches” created by new (*circa 2000*) sprinkler system.
- #1-9, remove dead trees and partially fill in and shape canal. Plant new trees as appropriate.

- #6, (by green) treat weeds along slope below track and plant ground cover or weed block fabric and gravel.
- #9, new sprinkler at dry area in front of green.
- (Old #3 from existing list) reset selected sprinklers on 3, 6 & 7 fairways.
- #3 teeing ground, add sod between tee and new path.
- Add good topsoil along newer paths to improve transition along path edge.
- #8 green, cut down berm between sand trap and green.

Items completed

1. Trees pruned or removed along #6 fairway and #3 adjacent to track (west of tee), and #7, tree in front of old storage shed by horse paddock area. Work completed by City crews during November 28 to December 2, 2011