

CANYON BREEZE GOLF COURSE COMMITTEE

Meeting Minutes

September 19, 2013

I. Call to order

Craig Wright called to order the regular meeting of the **Canyon Breeze Golf Course Committee** at **4:30 P.M.** on **September 19, 2013** at **Canyon Breeze Golf Course**.

II. Attendees

The following persons were present: **Craig Wright, Larry & Alyce Williams, course manager Mike Rosenlof, Troy Black, Dorothy Rosenlof, Dayle Flanigan, Chris Eyre, Marilee Eyre, and Doug Sorensen.**
Betty Porter, City Manager Brent Blackner, absent.

III. Open issues

1. Golf Course club house expansion. Craig informed the group that there may be upward of \$100,000 available for the club house and other items at the track and arena.
2. Design items, restrooms, will need about 100 ft. ² for each Mens and Womens unit, and locate in new addition.
3. Kitchen, address drain problems, suggest relocating kitchen to bathroom-office area and add window on north wall with protective screen cover.
4. Add maintenance bay on west in new addition. Use 8' to 9' overhead door, and exterior man door with outside access.
5. Heat and air conditioning. Bring new HVAC unit from modular class room trailer at new city office.
6. Re-do entire electrical service.
7. Retain some of the better cabinets and glass sales display case, keep all refrigeration units.
8. Pro shop. Add new counter that includes both drawers and shelf space, (see Price, Ut. Pro shop). Add slat wall boards for merchandise display.
9. Include office space in new plan.
10. Doug Sorensen volunteered to draw up a couple of sample floor plan designs for the new addition.
11. Larry Williams, golf pricing. Larry informed the group that Canyon Breeze has the lowest season pass rates and per round rates in the area. To retain a good course manager we need to increase the pricing to provide adequate compensation for the manager. After considerable discussion the group recommends:
Eliminate \$100 annual trail fee, and change to a \$5 per day fee for private carts.
Motion by Mike Rosenlof, second by Chris Eyre, unanimous approval.

12. Raise both season pass and per round charges:

Single: \$450

Couple: \$600

Family: \$725

Junior pass: no change

Punch pass: \$200

Daily: \$12/\$24 for 9/18 holes.

Recommendation by Dayle Flanigan, Second by Mike Rosenlof and Chris Eyre, unanimous approval.

Also recommended and approved was to collect all fees at the club house.

The group ended the City committee meeting at 6:30 and then completed planning of the bob Jenkins Memorial Tournament.

Next Meeting

The next meeting was not scheduled

IV. Adjournment

Mr. Wright adjourned the meeting at **6:30 P.M.**

Minutes submitted by: Doug Sorensen

Attachment A: Priority Improvement List (see next page).

Attachment A

As of August 13, 2012, 2012

Priority listing:

1. Cart path extension. Doug and Dayle will measure paths and prepare for contractor bids. Completed and info given to City. (done)
2. Geogrid (or similar material) for #7 track crossing with inmate crew labor.
3. Obtain and haul in Fill, fill in sprinkler "trenches" and level areas then seed. Start on #7, 3, 6.
4. Geogrid for path transitions from concrete to grass. Also fill in along edge of paths and seed.
5. Obtain and install bentgrass sod for practice green. (seeded in May 2012)
6. With inmate labor, purchase materials and start cart shed repairs and maintenance. (completed in 2012)
7. #8 fairway, reshape ditch, install landscaping fabric, and line with "river rock".

Club House

- New Club house. Or--
- Extensive remodeling and expansion of existing club house.

Paths and trails

- #6 Womens tee, add curved path extension to side of teeing ground.
- #8, extend concrete path to end of Womens teeing ground.
- #4, path to blue teeing ground and restrooms.
- #3, extensive tree trimming and possibly limited removal along track. DONE
- #7, geogrid material and/or relocate path at east end of track infield.

General items.

- #6, create practice green east of existing green.
- Paint and repair cart shed. Replace rotted railing, clean up slope in front of shed.
- Control weeds (pull or apply herbicide) around race track and other areas.
- Complete practice green by club house. (Planted in May, 2012)
- Improve cart path transitions. Use geocell or similar to eliminate muddy ruts.
- Initiate sprinkler line turf repair. Fill "trenches" created by new (*circa 2000*) sprinkler system.

- #1-9, remove dead trees and partially fill in and shape canal. Plant new trees, or select new saplings for retention, as appropriate.
- #6, (by green) treat weeds along slope below track and plant ground cover or weed block fabric and gravel.
- #9, new sprinkler at dry area in front of green.
- (Old #3 from existing list) reset selected sprinklers on 3, 6 & 7 fairways.
- #3 teeing ground, add sod between tee and new path.
- Add good topsoil along newer paths to improve transition along path edge.
- #8 green, cut down berm between sand trap and green.

Items completed

1. Trees pruned or removed along #6 fairway and #3 adjacent to track (west of tee), and #7, tree in front of old storage shed by horse paddock area. Work completed by City crews during November 28 to December 2, 2011
2. Trees at #7 (old shed) pruned, 4 trees west of maintenance shed trimmed by Todd Myers. Several trees between #7 green and #8 tee trimmed by City and slash removed by Todd. (March 12, 2012)
3. Walk-thru gate and panels installed at #7, by drive-thru gate and large Siberian elm. Walk thru gate installed by #7 green. Gates have spring self-closers and only open toward to horse paddock area. (25 April, 2012 by Doug S. Dayle F.)
4. City to trim trees along #3 tee and #6 fairways. (Most trees already trimmed. City has also trimmed ash trees along bike path.)
5. Pipe installed in ditch between #8 & 9, May 4, 2012, Chris Eyre with prison crew.
6. New practice green raked, rolled and planted on May 21, 22, 2012, Dayle F, Doug S., Gary G. Covered with peat moss and rolled 2 east-west and north-south. Fertilized twice in July by Doug S.

CANYON BREEZE GOLF COURSE COMMITTEE

Meeting Minutes

September 19, 2013

I. Call to order

Craig Wright called to order the regular meeting of the **Canyon Breeze Golf Course Committee** at **4:30 P.M.** on **September 19, 2013** at **Canyon Breeze Golf Course**.

II. Attendees

The following persons were present: **Craig Wright, Larry & Alyce Williams, course manager Mike Rosenlof, Troy Black, Dorothy Rosenlof, Dayle Flanigan, Chris Eyre, Marilee Eyre, and Doug Sorensen.**
Betty Porter, City Manager Brent Blackner, absent.

III. Open issues

1. **Golf Course club house expansion.** Craig informed the group that there may be upward of \$100,000 available for the club house and other items at the track and arena.
2. **Design items, restrooms,** will need about 100 ft. ² for each Mens and Womens unit, and locate in new addition.
3. **Kitchen, address drain problems,** suggest relocating kitchen to bathroom-office area and add window on north wall with protective screen cover.
4. **Add maintenance bay on west in new addition.** Use 8' to 9' overhead door, and exterior man door with outside access.
5. **Heat and air conditioning.** Bring new HVAC unit from modular class room trailer at new city office.
6. **Re-do entire electrical service.**
7. **Retain some of the better cabinets and glass sales display case,** keep all refrigeration units.
8. **Pro shop.** Add new counter that includes both drawers and shelf space, (see Price, Ut. Pro shop). Add slat wall boards for merchandise display.
9. **Include office space in new plan.**
10. **Doug Sorensen volunteered to draw up a couple of sample floor plan designs for the new addition.**
11. **Larry Williams, golf pricing.** Larry informed the group that Canyon Breeze has the lowest season pass rates and per round rates in the area. To retain a good course manager we need to increase the pricing to provide adequate compensation for the manager. After considerable discussion the group recommends:
Eliminate \$100 annual trail fee, and change to a \$5 per day fee for private carts.
Motion by Mike Rosenlof, second by Chris Eyre, unanimous approval.

12. Raise both season pass and per round charges:

Single: \$450

Couple: \$600

Family: \$725

Junior pass: no change

Punch pass: \$200

Daily: \$12/\$24 for 9/18 holes.

Recommendation by Dayle Flanigan, Second by Mike Rosenlof and Chris Eyre, unanimous approval.

Also recommended and approved was to collect all fees at the club house.

The group ended the City committee meeting at 6:30 and then completed planning of the bob Jenkins Memorial Tournament.

Next Meeting

The next meeting was not scheduled

IV. Adjournment

Mr. Wright adjourned the meeting at **6:30 P.M.**

Minutes submitted by: Doug Sorensen

Attachment A: Priority Improvement List (see next page).

Attachment A

As of August 13, 2012, 2012

Priority listing:

1. Cart path extension. Doug and Dayle will measure paths and prepare for contractor bids. Completed and info given to City. (done)
2. Geogrid (or similar material) for #7 track crossing with inmate crew labor.
3. Obtain and haul in Fill, fill in sprinkler "trenches" and level areas then seed. Start on #7, 3, 6.
4. Geogrid for path transitions from concrete to grass. Also fill in along edge of paths and seed.
5. Obtain and install bentgrass sod for practice green. (seeded in May 2012)
6. With inmate labor, purchase materials and start cart shed repairs and maintenance. (completed in 2012)
7. #8 fairway, reshape ditch, install landscaping fabric, and line with "river rock".

Club House

- New Club house. Or--
- Extensive remodeling and expansion of existing club house.

Paths and trails

- #6 Womens tee, add curved path extension to side of teeing ground.
- #8, extend concrete path to end of Womens teeing ground.
- #4, path to blue teeing ground and restrooms.
- #3, extensive tree trimming and possibly limited removal along track. DONE
- #7, geogrid material and/or relocate path at east end of track infield.

General items.

- #6, create practice green east of existing green.
- Paint and repair cart shed. Replace rotted railing, clean up slope in front of shed.
- Control weeds (pull or apply herbicide) around race track and other areas.
- Complete practice green by club house. (Planted in May, 2012)
- Improve cart path transitions. Use geocell or similar to eliminate muddy ruts.
- Initiate sprinkler line turf repair. Fill "trenches" created by new (*circa 2000*) sprinkler system.

- #1-9, remove dead trees and partially fill in and shape canal. Plant new trees, or select new saplings for retention, as appropriate.
- #6, (by green) treat weeds along slope below track and plant ground cover or weed block fabric and gravel.
- #9, new sprinkler at dry area in front of green.
- (Old #3 from existing list) reset selected sprinklers on 3, 6 & 7 fairways.
- #3 teeing ground, add sod between tee and new path.
- Add good topsoil along newer paths to improve transition along path edge.
- #8 green, cut down berm between sand trap and green.

Items completed

1. Trees pruned or removed along #6 fairway and #3 adjacent to track (west of tee), and #7, tree in front of old storage shed by horse paddock area. Work completed by City crews during November 28 to December 2, 2011
2. Trees at #7 (old shed) pruned, 4 trees west of maintenance shed trimmed by Todd Myers. Several trees between #7 green and #8 tee trimmed by City and slash removed by Todd. (March 12, 2012)
3. Walk-thru gate and panels installed at #7, by drive-thru gate and large Siberian elm. Walk thru gate installed by #7 green. Gates have spring self-closers and only open toward to horse paddock area. (25 April, 2012 by Doug S. Dayle F.)
4. City to trim trees along #3 tee and #6 fairways. (Most trees already trimmed. City has also trimmed ash trees along bike path.)
5. Pipe installed in ditch between #8 & 9, May 4, 2012, Chris Eyre with prison crew.
6. New practice green raked, rolled and planted on May 21, 22, 2012, Dayle F, Doug S., Gary G. Covered with peat moss and rolled 2 east-west and north-south. Fertilized twice in July by Doug S.