

The **Beaver City Council** met in a **Strategic Planning Session** at **8:00 a.m.** at the Canyon Breeze Golf Course Clubhouse located at 375 North Hwy 153 on Tuesday, **January 9, 2017**. The following members of the Council were present: Mayor Matt Robinson, Council Members Connie Fails, Robin Bradshaw, Tyler Schena, and Alison Webb. Also present were City Manager Jason Brown and City Recorder Anona Yardley. Council Member Chad McWilliams entered the meeting at 10:00.

### **WELCOME & EXPECTATIONS – MAYOR ROBINSON**

Mayor Robinson welcomed everyone and explained his vision of what we would gain from this meeting. He would like the Council to come away with a clearer understanding of what Beaver City Corporation is and where we want to budget the tax payer's money. The budget must reflect the priorities of the City.

### **CITY COUNCIL MEETING SCHEDULE & FOOD ASSIGNMENTS**

The Beaver City Council will meet on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month a 5:00 p.m. for their work session and 6:00 p.m. for their regular Council Meeting. If there is a heavy work load, we can start earlier or rearrange the agenda. There will be only one meeting in July and December. Mayor Robinson felt and the Council agreed that the City would provide a meal on the first Council Meeting of each month. It would not need to be a sit down meal, but could be food that can be consumed while the council is working.

### **BEAVER CITY AND BEAVER COUNTY – Commission Mike Dalton**

Commissioner Dalton entered the meeting at 9:00 a.m. He was welcomed by all. Mayor Robinson expressed his gratitude for Beaver County's support in a recent meeting with Governor Herbert. Commissioner Dalton stated that the presentation was pro-Beaver County. The goal of Beaver County is to bring economic development to Beaver County. Any tax dollars that come into the area help everyone. Economic Development is a long, slow, process. Bringing the entire County together with economic development is a goal of the Beaver County Commission. New Business, tourism, visitors, and scenery are some of the highlights of the focus on economic development. The East side has the snow and mountains. The west side of the county has the mineral mountains and trails with less snow. A single point of contact is needed to have the same information given to all contacts. Economic Development Director Scott Albrecht works for all entities in the county. Beaver City has been using him for help with the DFA project. The Council asked that the COG meetings be reinstated. Meeting quarterly would be sufficient unless there were issues that are being worked on. Commissioner Dalton expressed his appreciation to the Governor's Office. Commissioner Dalton asked if there was anything Beaver County could do to help work with Beaver City. Economic Development will happen where it needs to happen. The climate and terrain help, and infrastructure help businesses located where they are needed. Beaver City needs to consider how and who they market their City with. One suggestion from Commissioner Dalton was to teach employment skills to the youth to improve the work force capabilities. The school district needs to be involved in local government to improve the community. Communicating with the school district is so important. Recreation, streets, safe school routes are issues that need all government entities working together. Beaver City would like to host an event with a personal invitation to businesses for the Beaver Chamber of Commerce. The emphasis for this meeting would be everyone working together to make our county a better place. They would consider how to work together on projects such as informing the citizens about the state-wide gas tax, and any other issue that will make this county a great place to raise children and have families. There are Beaver County employees and State employees to help us move forward. The group discussed the Rural Housing Development grant program to help with infrastructure and low interest loan grant possibilities. Randy Harper with the USDA/ RDA position is a great resource for help on this matter. The Council expressed thanks to Commissioner Dalton for his time and insight. Beaver City is looking forward to a new year and building new working relationships with all government entities in Beaver County.

### **FINANCIAL REVIEW – ASSETS AND LIABILITIES**

Recorder Yardley presented a power point on Beaver City's assets, liabilities, revenues and expenses for the FY2017 and half of FY2018. Mayor Robinson asked that this presentation be included in the planning session so all Council Members can know the priorities for the next budgeting year. The enterprise funds were discussed in detail, then the revenue funds and last the general fund. Council Members were appreciative of the information and have a better understanding of what Beaver City is worth.

### **COMMITTEE ASSIGNMENTS & EXPECTATIONS**

The Council committee assignments were reviewed and identified. The Council discussed at length what committee's are functioning and their purpose. New assignments were made. A copy

of the new assignments and committees is attached. (Exhibit 1-9-2017)

### **ECONOMIC DEVELOPMENT STRATEGIC PLAN – Scott Albrecht**

Beaver City invited Mr. Albrecht to help the Council understand better their relationship with Beaver County Economic Development. It is good to partner with Beaver County. Beaver City has a natural location being located on I-15 in the middle of Salt Lake City and Las Vegas and on I-70 half way between Denver and Las Angeles. Beaver provides a great location for new business and private industry to locate, but location is not enough. What can Beaver City add to make another reason for companies to consider doing business in Beaver City. The labor requirements for companies is not being met by people in this area. It will take all entities in the county to solve this problem. Specific businesses were discussed. The 500 West EDA Grant, which is a 50/50 Grant Loan was discussed. Jan.18, 2018 is the preliminary grant application review. The DFA Project was discussed at length. Mr. Albrecht discussed the terms of the EDA Grant. DFA is considering asking for property tax incentives and sales tax incentives. The 500 West road and the 200 South connection were discussed. The council had already decided to allow Manager Brown to negotiate with DFA. They wanted to have the impact fees waived for the new building. There was discussion about another piece of property for commercial development. The Council thanked Mr. Albrecht for his help with the economic goals of Beaver City. He is a great asset to Beaver County.

### **BEAVER CITY BUDGETING PRIORITIES**

Mayor Robinson restated that Beaver City's priorities are shown in their budget. Treasurer Barton entered the meeting at 2:40 p.m. The mid-year budget was reviewed and discussed. The general fund is still operating within the budget. The Impact fees are within the allotted time frame for use. The golf course is close to last year's budget. The water fund just paid the bonds so it is struggling at present. The sewer fund is looking fine but a new grinder will need to be purchased. The electric department refinanced the 2011 and 2012 bonds recently. The electric distribution O&M is at 75%. The Perpetual Care Fund is in good shape. The sprinkler system for the cemetery was discussed. It should be in before Memorial Day, 2018.

The long term debt schedule was reviewed. Mayor Robinson reviewed the budget and the public hearing process. He felt Beaver City needed to be more responsive to what the public would like the budget to be. The PTIF Account was discussed by Treasurer Barton giving the Council a better idea of how it works.

The Beaver City Council met in a **regular work meeting at 5:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, January 9, 2018.** The following members of the Council were present: Mayor Matt Robinson, Council Members Connie Fails, Chad McWilliams, Tyler Schena, Robin Bradshaw, and Alison Webb. Also present were City Manager Jason Brown, and City Recorder Anona Yardley.

### **BEAVER CITY BILLBOARDS**

Mayor Robinson asked the Council if there could be enough money in the FY2018 budget for a LED lighted rotating billboard. They can cost up to \$350,000 per billboard. This could be possible with help from all the entities who could advertise on this billboard. The possibility of grants, government entities, and businesses would need to work together to make this a possibility. With the help of everyone, the entire community could be part of this endeavor. Mayor Robinson will reach out to Scott Albrecht. The neon lights are being looked at now to be replaced by led lights on the current I-15 billboards.

### **ELECTRONIC DEVICES FOR COUNCIL MEMBERS**

The electronic devices for council members are provided to help them serve better. The laptop resell price should be divided by the years served. When Council Members are finished with the device, they should have the option to purchase them at the market price divided by their number of years with the device. Mayor Wright and Council Member McWilliams would have this option to purchase their tablets at half the purchase price because they have used them for two years.

### **EQUIPMENT/RESOURCES NEEDED**

Manager Brown will get the Council a list of the equipment needed for each department for next council meeting.

### **BEAVER CITY AND BEAVER CHAMBER OF COMMERCE**

Mayor Robinson would like to have this meeting in the first quarter of 2018. This meeting would be an opportunity to sell the chamber benefits. All businesses will be invited. Beaver City will host this meeting with a light lunch. They will also review the Chamber By-laws. Matt Hoyle is the current president. Mayor Robinson will coordinate with Mr. Hoyle to arrange this meeting.

### **BEAVER CITY WEBSITE**

The new Beaver City website is up and is a work in progress. There are a few links that are not quite right and the business listings are being updated. Recorder Yardley asked the Council if they would like some Beaver Mountain scenery shots on the website. The felt this would be a good selling point for Beaver City and asked that some scenic and wildlife photos be considered.

### **BEAVER CITY LOGO AND LOGO WEAR FOR COUNCIL AND EMPLOYEES**

Council will have a stipend each budget year for clothing with the Beaver City logo on it. The staff will get a catalog so the Council can consider how they would like to spend their stipend.

The Beaver City Council met in a **regular meeting** at **6:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, January 9, 2018**. The following members of the Council were present: Mayor Matt Robinson, Council Members Connie Fails, Chad McWilliams, Tyler Schena, Robin Bradshaw, and Alison Webb. Also present were City Manager Jason Brown, and City Recorder Anona Yardley. City Attorney Justin Wayment entered the meeting at 7:10 p.m.

The Opening Ceremony of an invocation, Pledge of Allegiance, and thought was conducted by Recorder Yardley.

### **CITY COUNCIL MINUTES APPROVED**

Minutes of the previous **regular council meeting** were presented. Council Member Fails moved and Council Member Schena seconded to approve the minutes of **December 12, 2017** as presented. All voted in favor. None opposed.

### **BILLS APPROVAL**

Bills were presented and reviewed by the City Council. Council Member Bradshaw moved and Council Member Fails seconded to approve the proposed bills for **Dec. 27, 2017 and Jan. 9, 2018**. All voted in favor. None opposed.

### **CONFLICT OF INTEREST STATEMENT**

Council Members were asked if there were any conflicts of interest with the current agenda. There were no conflicts voiced at this time.

### **UAMPS REPORT & PUBLIC HEARING SCHEDULED**

UAMPS Representative, Les Williams addressed the Council requesting addresses for the new Council Members to put in the UAMPS Directory. The coal fired projects will be able to operate for longer than originally thought. The UAMPS Carbon Free Project is moving forward. The federal government wants to be involved, but the project is still being investigated. It still is not ready for construction approval. It is a \$3 billion project. Beaver City needs to decide if we want to stay in this project. It will be built near Idaho Falls. There will be twelve small nuclear reactors in this plant. Beaver City would like to have a public meeting on Feb. 13, 2018 to inform the citizens about this project and receive public input about being in the project. UAMPS will come to present the information for the public. UAMPS representatives would like to spend an hour with the Council before the Public Hearing at 6:30 p.m. The power sales contract for this project will be coming. The Council thanked Representative Williams for his information. A public hearing will be scheduled for 6:30 on Tuesday Feb. 13, 2018 to discuss the carbon free project with UAMPS.

### **CITY CENTER REMODELING PLANS – Kitchen, Banquet Room, Conference Rooms**

As this idea was considered, there were numerous items to be considered. The top priorities were: 1. Upgrading the electric wiring in the kitchen area. 2. Removing the tables and benches from the walls. 3. A new sound system. A scope of work will be prepared for a construction bid.

### **COUNCIL CHAMBERS DESIGN**

Mayor Robinson expressed his desire to make the Council Chambers easier for people to be engaged with the discussion of the Council. He would like to have the media out of the middle of the floor and where it can be seen by the entire room.

### **PUBLIC MEETING TRAINING – Attorney Wayment**

Attorney Wayment conducted the annually required Public Meeting Training for the Council. The highlights of this training were: 1. The Mayor is responsible for making sure the Public Meeting Laws are followed in all meetings. 2. The reason for the Open Meeting Laws are to allow due process. 3. Closed Sessions can only be called for specific reasons. These were discussed. The Council must have an 2/3 vote to enter a closed session. 4. When the Council is meeting to discuss City business it could be a City meeting. The intent of the meeting makes a difference. 5. Remember that when you make decisions, they may make a monumental difference in the future of the citizens.

The Council Members thanked Attorney Wayment for his training.

**UPDATE FOR BEAVER CITY RESIDENTS**

Tabled for another Council Meeting.

**PLANS FOR CANYON BREEZE GOLF COURSE**

The Canyon Breeze Golf Course Manager position will be advertised in the next issue of the Beaver County Journal, on facebook, and the webpage. Melonie Myers will stay on to help with tournaments and scheduling of employees on a part-time basis.

**CAPITAL IMPROVEMENT PLAN FOR CIB APPROVAL**

The Capitol Improvement Plan was reviewed. Council Member Bradshaw moved and Council Member Schena seconded to approve the CIP for a one to five-year period in priority. All voted in favor. None opposed. Manager Brown will prepare the official copy. (Exhibit 1-9-2018A)

**HOSPITAL BOARD MEMBER APPOINTMENT**

Tabled for another Council Meeting.

**CLOSED SESSION**

The Council will close a portion of their meeting to discuss the character, professional competence, or physical or mental health of an individual and possible litigation. Council Member Schena moved and Council Member Bradshaw seconded to move into closed session for the above-mentioned reasons. Council Members Bradshaw, Webb, Fails, Schena, and McWilliams voted yea by voice vote. None opposed. The Council moved into closed session at 7:35 p.m. They moved out of closed session at 8:38 p.m.

**ADMINISTRATIVE/COMMITTEE REPORTS**

**Council Member Schena:**

**Legislative Day** – None of the Youth Council Members will be able to attend this year’s session because of prior commitments.

**Council Member McWilliams:**

**Resignation** - Council Member McWilliams gave his resignation letter to Mayor Robinson. His resignation will be effective Feb. 1, 2018. He has accepted employment in another area that is conflicting with his ability to fulfill his duty’s. Mayor Robinson thanked Council Member McWilliams for his service and accepted his letter of resignation. The process for filling the position was discussed with Attorney Wayment. It was agreed that the process for filling this Council position would not begin until after Council Member McWilliams’ resignation date.

Council Member Bradshaw moved and Council Member Fails seconded to adjourn the meeting. All voted in favor. None opposed. The Council Meeting was adjourned at 9:03 p.m. The next scheduled Council meeting will be held Tuesday, January 23, 2018 at 5:00 p.m.

**APPROVED:** \_\_\_\_\_

**MATTHEW ROBINSON  
MAYOR**

**ATTEST:** \_\_\_\_\_

**ANONA S. YARDLEY  
CITY RECORDER**