

The **Beaver City Council** met in a **work session** at **6:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, April 14, 2020**. The following members of the Council were present electronically: Mayor Matt Robinson, Council Member Tyler Schena. Council Members Lance Cox, Robin Bradshaw, Alison Webb, and Hal Murdock were present in the Council Chambers. Also present were City Manager Jason Brown, City Attorney Justin Wayment, and City Recorder Anona Yardley. Librarian Angela Edwards was present electronically.

COVID-19 PROTOCOL FOR BEAVER CITY

The Beaver City Council addressed the COVID-19 recommendations which will be effective through May 1st. Decisions will be in line with the Governor's recommendations for the State of Utah. Issues affecting Beaver City residents were:

Canyon Breeze Golf Course Operations – The course is open and the clubhouse is available through a window in the kitchen. Personal carts can be used on the course but no equipment belonging to the course will be rented. Many have asked if they can rent a cart. The sanitization of the equipment would be very difficult. It was determined that equipment rental would not take place until the full course is open again unless it was to comply with ADA standards. There would be no Twilight League or any tournaments because of the close proximity of participants.

Beaver City Utilities - The policy of the governor is if they were current as of March 30, utilities can't be disconnected. Beaver City would like to provide a statement to utility customers that the channels of communication will be open and they need to call to make arrangements for special circumstances to pay their bill. There will be no disconnection of utilities to May 1, 2020. Those who were current with their bills on March 30 will not be disconnected. If they were delinquent before March 16 when the disconnection ban was set in place, they can be disconnected unless they have extenuating circumstances. If they were delinquent after March 16, there will be no disconnections. If someone can show that due to COVID-19 they have been negatively impacted where they cannot pay their utility bill, Beaver City will work out a payment plan with them so long as they contact the City and make arrangements. Reminder notices will be hung on doors of customers that had balances that were 60 days past due to help them understand the policy and encourage them to call the office to make arrangements.

Beaver City Library – The library will continue doing curbside delivery and book returns in the outside return container. The used books are sanitized and quarantined as required by the Utah State Library Board after they are returned. The Summer Reading Program is uncertain how to move forward with preparations for this program until more information is available.

Mayor Robinson will make the needed adjustments to the previous letter tonight and have the new letter ready for morning.

POST OFFICE HOME AND DELIVERY STATIONS DISCUSSION

Council Member Bradshaw was wondering how the post office is able to comply with the COVID-19 mandates of social distancing. He explained some of the Pros and Cons of Home delivery. Now is the perfect time to proceed to the Post Master General, legislatures, and local postmaster to get home delivery in Beaver City. The out-lying communities have boxes where their mail is delivered. The post office hires contractors to deliver the mail. This proposition would need to be rebid for the delivery service. Mayor Robinson and Council Member Bradshaw would like to meet with the local postmaster to see what it would take to get home delivery here. It was suggested to include Commissioner Mike Dalton and City Manager Jason Brown. Council Member Bradshaw will set up a meeting at their earliest convenience.

The **Beaver City Council** met in a **regular session** at **7:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, April 14, 2020**. The following members of the Council were present using electronic devices: Mayor Matt Robinson and Council Member Tyler Schena. Council Members Lance Cox, Robin Bradshaw, Alison Webb, and Hal Murdock were present in the Council Chambers. Also present were City Manager Jason Brown, City Attorney Justin Wayment, and City Recorder Anona Yardley.

The opening was conducted by Recorder Yardley.

CITY COUNCIL MINUTES APPROVED

Minutes of the previous **regular council meeting** were presented. Council Member Webb motioned and Council Member Murdock seconded to approve the minutes of **March 10, 13, & 27, 2020** as presented. All voted in favor. None opposed.

BILLS APPROVAL

Bills were presented and reviewed by the City Council. Council Member Cox motioned and Council Member Bradshaw seconded to approve the proposed bills for **March 25, 31, April 1 &**

14, 2020 as presented. All voted in favor. None opposed.

CONFLICT OF INTEREST STATEMENT

No conflicts were voiced at this time.

BUSY BEE POTTERY – KELLY BEESON PURCHASE OF PROPERTY

Kelly and Monte Beeson addressed the council about the drive way between the Philo Farnsworth Park and their home business. The Beeson's have been maintaining the driveway. They would like to purchase the driveway. An electric power pole and access to the back of PhoneSkopec's building is accessed through this property. The Beeson's Air B&B also needs off street parking. It is only used by them, emergency services, and Beaver City utilities. The drive way measures approximately 130' x 12' plus some extra on the south end. The Beeson's offered the City \$3,000 for the property. The property description would need to be accurate in order to get the title and deed with the correct legal description. A survey was recommended at the purchaser's expense. The Council thanked the Beeson's for coming in to talk to the Council. They would discuss the matter later and let them know what the City would like to do with the property.

WATER RATE CHANGE RECOMMENDATIONS – MATT KENNEDY

Matt Kennedy joined the meeting at 7:45 p.m. electronically. Manager Brown shared the latest changes from Mr. Kennedy on the water rate study. The fifth alternate was the best fit for rate increases which has been revised several times. Mr. Kennedy reviewed Alternative 3, 4 and 5. He incorporated base rate changes in all the different tiers in Alternate 5. Mr. Kennedy explained how the usage tiers work. Attorney Wayment asked about the difference between inside and outside of the city charges. The additional costs are to cover the amount of infrastructure necessary to bring the service to the customer. In January 2021 we have to justify charging more for outside city services. We will also have to pass water rates by Ordinance in January also. Need to quantify the infrastructure costs for inside and outside of the city. The water study needs to address this issue now. The industrial and stock watering rates are the other water users. The current City Ordinance does not designate Industrial users. Is there a need to create an industrial user rate? Currently there is only one qualified as an industrial user; the DFA. Manufacturing plant. We need to be careful in raising rates on these users because we don't want to price industrial and commercial users out of business. There is a need for a definition of Commercial and Industrial users. The average customer bill would increase about 11% but the commercial users would increase much more. The stock water users would increase by approximately 8%. Council Member Webb asked about how we inform the public about this increase. Mr. Kennedy explained that there would be at least two public hearings scheduled for public comment and information. The study explores the idea of phasing in the base rate gradually for industrial users. These rates also take into consideration the spring development project costs. The results of the increased rates are the increase in the reserves for capital improvements to improve the current system and sustainability of the water fund to continue to operate. Mr. Kennedy showed the amounts of reserves that could and should be growing. An open house will be scheduled soon so this process can get started. The new rates could be implemented as soon as July 1, 2020 for the new fiscal year budget. The Council thanked Matt for his time, energy and expertise and for joining them tonight. See exhibits for Alternative 5 specifics.

AIRPORT PAVEMENT BID AWARD

Manager Brown explained that there were two bidders on this project. It is for seal coating taxiway and runway, crack sealing and paint striping the airport taxiway and runway. With the COVID-19 our percentage of match will be covered 100% by the CARES Act of our entitlement share. There was Straight Stripe and Bonneville Asphalt. Straight Stripe was the low bid at \$110,067.50, approximately \$18,000 below the engineers estimate. Manager Brown recommended awarding the bid to Straight Stripe. Council Member Schena motioned and Council Member Cox seconded to award the bid for crack sealing, seal coating and painting the airport taxiway. All voted in favor. None opposed. Council Member Brown will notify all parties.

AIRPORT AWOS BID APPROVAL

JViation, Beaver City's Airport Consultants, reached out to six different contractors that do this type of work at airports. One bid was received from Kinross Electric. This bid was very close to the engineers estimate. Manager Brown recommended awarding the AWOS upgrade from II to III bid to Kinross Electrical. Council Member Webb motioned and Council Member Schena seconded to award the AWOS III upgrade bid to Steve Kinross Electrical. All voted in favor. None opposed.

MARCH, 2020 FINANCIAL STATEMENT REVIEW

Manager Brown presented the highlights of the March, 2020 financial statement to the council.

The percentage of where the budget should be is 75%. The Property taxes are very low for Beaver City. The General Fund budget is operating in the black through March. The expenditures in the general fund that are of concern are the B&C Roads projects. Next year general fund revenues could be 30% less because of COVID-19. The water fund is operating in the red for March but should bounce back the last quarter of the year. The sewer and electric funds are doing well operating in the black. The budget shows that there needs to be some adjustments in the water fund.

COVID-19 LOCAL PROTOCOL

Librarian Edwards asked if the reopening date not be on a Monday morning. She asked that the Mayor and Council make another visit in Council Meeting on April 28 for an opening date or a revisit date allowing for time to prepare. The past mayor's letter mentions opening on a Monday morning. When the Council revisits this issue on Tuesday, April 28, it would be a good idea not to have the opening date on a Friday or a Monday. May 1, 2020 is on a Friday. May 5 or 6 would be better dates for openings than the first of the fourth of May. This would also benefit the pool and the City Office. The golf course is always open so there would not be as much impact with a particular starting date.

ADMINISTRATIVE/COMMITTEE REPORTS

Manager Brown:

No report at this time.

Council Member Bradshaw:

Water – The PI Water is not in system because it is still too cold. Estimated date of putting the water in the system is Monday, April 20, 2020 when the Harris Willis water will also go into the system.

Community – The City Cleanup will be Monday and Tuesday, April 20 and 21. July 4 Celebration will be discussed in a few weeks.

Council Member Schena:

Youth City Council – With school not going back in session, the new Youth City Council needs to be chosen for the upcoming school year. If anyone has ideas how that could be accomplish, please get with Council Member Schena. It was suggested that Principal Fails could send out an invitation to all high school students inviting them to contact Officer Schena for information. Librarian Edwards suggested that those interested send a video introducing themselves and why they would like to be a Youth City Council member.

Travel Council – Council Member Schena received notification that he has been approved by the Beaver County Commission to serve on the Travel Council with Council Member Webb as the backup.

Cemetery – The Cemetery Rules need to be posted before Memorial Day.

Billboard – The dimensions are being sent to the billboard creator. New LED lighting like Fishlake Lumber has on their new sign, would look so great on the billboard.

Council Member Webb:

Easter Egg Hunt – All parties involved felt like there was a great showing for a last-minute planned event. There were 39 families that turned in surveys with 123 children receiving swim passes.

Pool – The shower partition panels are too large. They are moving forward with this problem. New shrubs are being planted on the outside of the pool.

Tourism – Michelle Evans made a video to support businesses.

Opera House – The railings are painted. The kitchen is painted and cabinets are in. It is beautiful. Would like to get a screen on the stage with a projector to have other events in the theatre. This week the painting and roof will be finished. Next week the theatre will be painted. The flooring will be put in. The schedule for being finished was reviewed. Hopefully the project will be finished by June 1. The seating will need to be ordered soon in order to have seating for the summer Civic Arts Plays.

Council Member Murdock:

Rodeo Committee – They will be meeting with Jason on the panels.

Hospital Board – Grateful for the interaction with the board.

Cemetery – The cemetery fence is looking very nice. Suggested taking a nice picture with an article for the paper.

Council Member Cox:

Golf Course – Concerns for opening have been addressed.

Beautification – Picked up flowerpots today to plant the pink flowers.

Children's Justice Center – Are unable to meet.

Mayor Robinson:

Support Your Local Business Event – The Mayor would like help in organizing a Drag Main Street Night in Beaver. We could post it on Facebook for everyone to drag Main Street on Friday, April 17 from 7:00 to 9:00 p.m. Local businesses could stay open a little later so people could drive through, get a drink or food. Fuel is less expensive now also. It would be fun for everyone. Council Members will contact different businesses to let them know the details.

CLOSED SESSION

The council closed a portion of their meeting to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction. Council Member Webb motioned and Council Member Bradshaw seconded to move into closed session for the above-mentioned reason. Council Members Webb, Murdock, Schena, Cox and Bradshaw voted yea by roll call vote. None opposed. Motion passed with a unanimous vote. The Council moved into closed session at 9:24 p.m. and moved out at 9:31 p.m.

The Council will close a portion of their meeting to discuss the character, professional competence, or physical or mental health of an individual. Council Member Bradshaw motioned and Council Member Cox seconded the motion to move into a closed session for the above-mentioned reason. Council Members Murdock, Cox, Schena, Bradshaw, and Webb voted yea by roll call vote. The motion passed with a unanimous vote. The council moved into closed session at 9:32 p.m. They moved out at 10:58 p.m.

Council Member Schena motioned and Council Member Bradshaw seconded to adjourn the meeting. All voted in favor. None opposed. The Council Meeting was adjourned at 11:00 p.m. The next scheduled Council meeting will be held Tuesday, April 28, 2020 at 6:00 p.m.

APPROVED: _____
MATTHEW ROBINSON
MAYOR

ATTEST: _____
ANONA S. YARDLEY
CITY RECORDER