Beaver Public Library Board of Trustees

Meeting Minutes

## May 5, 2021 · Final Minutes Approved November 3, 2021

# Library Board Members Present

Angela Edwards (Library Director), Hal Murdock (City Council Member), Martha Bringhurst, Roger Buckley, Marilyn Cooke, Beverly Randall, Rob Sierra, Sandy White

# Library Board Members Excused

Lisa Jessup

# Called to Order

Meeting was called to order at 5:30 p.m. by Marilyn Cooke, 2nd by Martha Bringhurst.

# Minutes

The draft minutes from the February 10, 2021, meeting was read by Sandy White. 4 corrections were made. Beverly Randall made a motion to approve, 2nd by Rob Sierra.

# 1. Update on Grants

Since February 10, 2021, we have applied and received 2 grants, each with a deadline of spending the money by June 30, 2021:

1. LSTA Grant: we received $2,000 to purchase Utah-related books. This grant was press-released on Facebook and in the newspaper.

2. Covid-Response Grant for over $3,000. This grant is being used for “Art On Your Own” packets. Packets contain 2 books (one instructional and one technique) plus materials to finish the project.

We have received the Borrower Support Grant indefinitely from the Utah State Library.

# 2. Policy Review: Challenged Materials

Angela has not yet had a formal challenge on any materials. Our library will weed challenged materials in their natural time: if a book has not been checked out for 5 years, it gets weeded. Weeding is done, per section, every couple of years in our library. During COVID, the entire library was weeded.

Because of the 5-year weeding policy, discussion was made about adding a statement in Section VI of the Collection Development Policy regarding the accepting of gifts. For example: We will not accept gifts older than 5 years from the date of print.

# 3. COVID Reopening Plan

The reopening of the library started when the Mask Mandate signs were taken down the following week after the state-wide mandate was lifted. The front door was opened to cross traffic that following week. This last week, the book quarantine was taken down. Returned items are still sanitized every time they are returned.

# 4. Summer Programs

By June 1st, the goal is to be back to full programs, except if the occupancy reaches a steady number of 50. ‘Full programs’ is defined as 30-minute programs, 2 sessions per age group, 15 children per program, Monday through Thursday. June 3rd is the kick-off for the children’s programs. Adult programs start in July.

Applications closed at 5:00 PM today for the Children’s Program Coordinator; we have 4 applications.

# Angela’s Corner

Vaccine Registration: last count estimated over 180 people were helped.

Natural History Museum of Utah delivering book collection May 19th.

May 20th is the Utah Library Association meeting where Angela is being awarded Librarian of the Year.

We need additional library board members. We would like representation from the Hispanic community to better serve that population. Also, a diversity of age in board members would be great. We currently fit the minimum quorum requirement (5 members).

# Next Meeting

August 4, 2021 @ 5:30 p.m. @ the Beaver City Public Library basement, 55 West Center Street, Beaver, UT.

# Adjourn

The meeting was called to a close at 6:23 p.m. by Hal Murdock, 2nd by Rob Sierra.