



February 8th meeting minutes

Attendance : Kelly beeson, Jodi robinson, doug Sorenson, linda Sorenson, Martha bringhurst (via phone), hal Murdock, Shiloh tippetts

Absent and excused; Sandy White, Kim robinson , , rob sierra

Meeting was called to order at 5:02 pm by doug Sorenson

Minutes:

The draft minutes from the November 9th, 2022 were read by Jodi Robinson. Motion made by linda and 2nd by hal . all approved

Agenda items

Library preservation, the gutters were redone on the east and south side. They still need to divert the rain run off away from the building. They need to do some plaster repair and repoint masonry waiting for bids and scheduling.

Doug asked about windows and Jodi said that was in the 5 year plan.

The sprinklers were redirected away from the building

Grants: put in for a children and teen book enhancement grant. Jodi needs to apply to be a member of the ALA and then she can apply for a grant between 10 and 20 thousand dollars. ADA accessibility grant is looking for a led computerized screen so people can see what's going on in the community. They also weeded out books and put them for sale downstairs. Kelly beeson is instructing a pottery wind chime class

for 4 weeks at \$30. Art grants for “get smart with art “ for kids and “stay smart with art” for adults. A gnome craft in March is scheduled.

Hal reports a 500 piece puzzle is being made of Beaver City.

Linda made a motion to adjourn and Hal gave the 2nd , all approved and 5:20 pm

Next meeting May 10th at a time be determined.

Minutes for the November 9, 2022, Beaver Public Library Board of Trustees Meeting

Draft Minutes: November 9, 2022

Final Approved Minutes:

Library Board of Trustees – In Attendance

Martha Bringhurst [20-24]

Shiloh Tippets [20-24]

Sandy White, Secretary [20-24]

Kelly Beeson, Vice-Chair [22-26]

Kim Robinson [22-26]

Doug Sorensen, Chair [22-26]

Linda Sorensen [22-26]

Hal Murdock, City Council Member

Jodi Robinson, Director

Library Board of Trustees – Absent

Rob Sierra [20-24]

Called to Order

Meeting was called to order at 11:07 a.m. by Doug Sorensen.

Minutes

The draft minutes from the November 2, 2022, meeting was read by Sandy White. 3 corrections were made; Kelly Beeson made a motion to approve, 2nd by Linda Sorensen. All in favor, zero opposed.

Agenda Items

Discussed changes and clarifications to the Long-Range Plan document that Doug and Linda put together. Kelly Beeson made a motion to accept the changes to the document as a final document, 2nd by Martha Bringhurst. All in favor, zero opposed.

Discussed community involvement opportunities with VR and other materials already available at the library.

The City Manager wants a document stating a 5-Year Plan for Capital Improvement because of the CDB Grant the city applies for every year. Capital Improvements for our library include window preservation, ADA compliancy, parking, heating in the basement, weather-proofing the vestibule area, plaster repair, and additional computers for patron use. Linda Sorensen made a motion to accept the list, 2nd by Hal Murdock. All in favor, zero opposed.

Jodi's Update

The local newspaper communicated to Jodi that information from the library can be printed for free.

Next Meeting Date and Time

Beaver City Library on February 1, 2023, at 11 a.m.

Adjourn

Meeting was called to a close at 12:00 p.m. by Kelly Beeson, 2nd by Shiloh Tippets.

Minutes for the August 19, 2022, Beaver Public Library Board of Trustees Meeting

Draft Minutes: August 19, 2022

Final Approved Minutes: November 2, 2022

Library Board of Trustees – In Attendance

Martha Bringhurst [20-24]	Kelly Beeson, Vice-Chair [22-26]	Hal Murdock, City Council Member
Rob Sierra [20-24] (by phone)	Doug Sorensen, Chair [22-26]	Jodi Robinson, Director
Sandy White, Secretary [20-24]	Linda Sorensen [22-26]	

Called to Order

Meeting was called to order at 5:02 p.m. by Doug Sorensen.

Minutes

The draft minutes from the May 4, 2022, meeting was read by Sandy White. 8 corrections were made; Kelly Beeson made a motion to approve, 2nd by Doug Sorensen. All in favor, zero opposed.

The draft minutes from the June 9, 2022, special meeting was ready by Sandy White. 1 correction was made; Linda Sorensen made a motion to approve, 2nd by Martha Bringhurst. All in favor, zero opposed.

Agenda Items

The approved draft of the Endowment and Grant Funds Policy was presented as a final document. Kelly Beeson made a motion to accept, 2nd by Linda Sorensen. All in favor, zero opposed.

Jodi had a patron come in and ask for volunteer opportunities at the library; this patron was recommended to serve on the Library Board of Trustees. Other names were discussed as possible candidates for the open seats on the Board.

Infant Story Time was discussed as a possible new program for the library. During this story time, the mothers would take turns being the storyteller. It would be a volunteer-based library program.

Jodie's Update

At the end of the fiscal year, there was money left for circulation items, so paddle boards and a telescope were purchased. The suggestion was made that before a patron can check out the telescope, that they would need to finish a 4-week telescope safety and information class offered by the library. This item would be included in a new policy specific for the telescope. Also included in the telescope policy would be the patron needing to be at least 18 years old and the telescope replacement cost at current market value.

The paddle boards (which are inflatable) would have a policy stating that the patron watch a mandatory safety and use video. The policy would also state that the patron be at least 18 years old, in good

standing at the library, 3-day check-out time, replacement cost at current market value, and the city is not held in liability for use. This last item needs to be looked at by the city attorney.

The State of Utah has yet to open online training to library directors on curating long-range library plans.

The city's IT contractor is going to update two of our computers and make sure all computers are up-to-date with an internet filter.

Next Meeting Date and Time

Beaver City Library on November 2, 2022, at 11 a.m. Sandy White made a motion to accept date and time, 2nd by Kelly Beeson.

Adjourn

Meeting was called to a close at 5:31 p.m. by Martha Bringhurst, 2nd by Linda Sorensen.

Minutes for the June 9, 2022, Beaver Public Library Board of Trustees Special Meeting

Draft Minutes: June 9, 2022

Final Approved Minutes: August 19, 2022

Library Board of Trustees – In Attendance

Jodi Robinson (Director), Hal Murdock (City Council Member), Kelly Beeson, Doug Sorensen, Linda Sorensen, Sandy White (Secretary)

Excused – Martha Bringham, Rob Sierra

Called to Order

Meeting was called to order at 9:28 a.m. by Doug Sorensen.

Agenda Items

Beaver City was given a \$10,000 grant to use for restoration on the library. The city manager wants to see if it's possible to match that grant with money from our Endowment Fund.

After a lot of discussion, it was decided that we did not want to further deplete the Endowment funds. Kelly Beeson made a motion to accept a draft of the library grant policy that clearly defines the Endowment fund is not to be used for building maintenance and/or restoration, 2nd by Hal Murdock. All in favor five, zero opposed.

Next Meeting Date and Time

City Council Chambers at 10 AM August 17, 2022.

Adjourn

Meeting was called to a close at 10:45 a.m. by Kelly Beeson, 2nd by Hal Murdock.

Minutes for the May 4, 2022, Beaver Public Library Board of Trustees Meeting

Draft Minutes: May 4, 2022

Final Approved Minutes: August 19, 2022

Library Board of Trustees – In Attendance

Martha Bringham, Jodi Robinson (Director), Hal Murdock (City Council Member), Beverly Randall, Rob Sierra, Doug Sorensen, Linda Sorensen, Sandy White (Secretary)

Excused – Roger Buckley

Called to Order

Meeting was called to order at 10:04 a.m. by Doug Sorensen, 2nd by Kelly Beeson.

Minutes

The draft minutes from the March 2, 2022, meeting was read by Sandy White. 2 corrections were made; Linda Sorensen made a motion to approve, 2nd by Hal Murdock.

Agenda Items

The following policies were updated to reflect current material, market value, updated fees, and usage (all in favor that accepted the changes: 8, zero were opposed):

1. Borrowing Policy: Kelly Beeson made a motion to accept, 2nd by Beverly Randall.
2. Internet Access Policy: Hal Murdock made a motion to accept, 2nd by Kelly Beeson.
3. Equipment/Kit Policy: Kelly Beeson made a motion to accept, 2nd by Linda Sorensen.
4. Launchpad Policy: Linda Sorensen made a motion to accept, 2nd by Hal Murdock.
5. Use and Behavior Policy: Kelly Beeson made a motion to accept, 2nd by Beverly Randall.
6. Playaway Policy: Kelly Beeson made a motion to accept, 2nd by Linda Sorensen.

Kelly Beeson made a motion to accept the Library Board Bylaws on today's date so that Doug Sorensen can sign the Bylaws.

Jodie's Update:

A non-profit concert will be at the Opera House on May 23, 2022.

The Board of Trustee manual is made available from the State of Utah dated November 2021.

Beaver City received a \$10,000 grant and they want to use it for the library water damage.

Long-range plan policy. The State of Utah library has new ways of formatting the long-range plan policy to a one-page document. Training is available to Jodi.

Staffing: Addi Draper was hired for the Children's Summer Program.

Beverly Randall has served on our library board off and on for 16 years; this is her last meeting.

We are in need of 2 more board members. Roger Buckley has resigned.

Next Meeting Date and Time

City Council Chambers at 10 AM August 17, 2022. Kelly Beeson made a motion to accept date and time, 2nd by Beverly Randall.

Adjourn

Meeting was called to a close at 10:45 a.m. by Doug Sorensen, 2nd by Martha Bringhurst.

Minutes for the March 2, 2022, Beaver Public Library Board of Trustees Meeting

Draft Minutes: March 2, 2022

Final Minutes: May 4, 2022

Library Board of Trustees – In Attendance

Kelly Beeson, Martha Bringhurst, Roger Buckley (Vice Chair), Jodi Robinson (Director), Hal Murdock (City Council Member), Beverly Randall, Rob Sierra, Doug Sorensen, Linda Sorensen, Sandy White (Secretary)

Called to Order

Meeting was called to order at 5:35 p.m. by Roger Buckley, 2nd by Kelly Beeson.

Minutes

The draft minutes from the November 3, 2021, meeting was read by Sandy White. 1 correction was made; Roger Buckley made a motion to approve, 2nd by Martha Bringhurst. In Favor 9, Opposed 0.

Agenda Items

We welcomed new board members: Doug Sorensen, Linda Sorensen, and Kelly Beeson.

We voted on the new Board of Trustees Chair, Vice Chair, and Secretary. All in favor: 9, opposed: 0.

Chair: Kelly Beeson made a motion to nominate Doug Sorensen, 2nd by Martha Bringhurst.

Vice Chair: Kelly Beeson made a motion to nominate herself, Martha Bringhurst 2nd.

Secretary: Kelly Beeson made a motion to nominate Sandy White, 2nd by Hal Murdock.

We reviewed the Board Bylaws. Kelly Beeson made a motion to approve the bylaws with a 2nd by Doug Sorensen, all in favor: 9, opposed: 0.

We talked about policies needing to be reviewed. For example, the Equipment Borrowing policy needs the corn hole game set and hammocks added to it. We need to update other policies to take out the Inter-Library Loan charge.

Roger Buckley voiced concern about the decision made about the challenged material to make sure our board does a better due diligence when these things are brought up. It was discussed that it is a parents responsibility to know what their children check out from the library.

Next Meeting Date and Time

May 4, 2022, at 5:30 p.m. at the Beaver City Public Library, 55 West Center Street, Beaver, UT.

Adjourn

Meeting was called to a close at 6:49 p.m. by Linda Sorensen, 2nd by Kelly Beeson.