

The **Beaver City Council** met in a **regular session** at **5:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, November 14, 2023**. The following members of the Council were present: Mayor Matt Robinson, Council Members Lance Cox, Hal Murdock, Alison Webb, and Owen Spencer. Council Member Tyler Schena was excused. Also, present were City Manager Jason Brown, City Attorney Justin Wayment, City Treasurer Stacey Phelps and City Recorders Anona Yardley and Patty Simard. Public Present were Jackie and Mark Whittlesey.

The opening prayer, pledge and thought were offered by Mayor Robinson.

### **CITY COUNCIL MINUTES APPROVED**

Minutes of the previous **regular council meeting** were presented. Council Member Spencer motioned and Council Member Murdock seconded to approve the minutes of **October 24, 2023** as presented. All voted in favor. None opposed.

### **BILLS APPROVAL**

Bills were presented and reviewed by the City Council. Council Member Webb motioned and Council Member Cox seconded to approve the proposed bills for **November 2, 2023** as presented. All voted in favor. None opposed.

### **CONFLICT OF INTEREST STATEMENT**

No conflicts were voiced at this time.

### **SEPTEMBER FINANCIAL STATEMENT**

Treasurer Stacey Phelps shared a power point presentation on the September 2023 finances. The end of the first fiscal quarter. 25% of fiscal year has lapsed. General Fund Revenue over expenses balance \$251,729.60.

### **IPA TOUR NOV. 20<sup>TH</sup> DISCUSSION**

Council Members discussed the upcoming IPA tour of IPP near Delta, UT. It was decided that the Council Members will meet at 7:45 on November 20<sup>th</sup> at Beaver City Center to go on the IPA tour.

### **PLANNING AND ZONING UPDATE**

City Manager Brown gave an update from planning and zoning. He reported that the Vivan Oaks Subdivision was approved and the conditional use permit for Collard RV Park was awarded.

### **FEE SCHEDULE RESOLUTION (UPDATES TO FEE SCHEDULE)**

Manager Brown reported that there are some outdated costs on the installation of fire hydrants that need to be addressed. Manager Brown recommended that 8" and 6" fire hydrant installation fees will need to be increased to cost plus 30%. Mayor Robinson stated that the 30% is only to cover labor and expenses. Council Member Cox motioned and Council Member Spencer seconded to adopt the recommended fee increase for 8" and 6" fire hydrant installation fees to be Cost plus 30%. Council Member Murdock, Spencer, Webb, and Cox voted yea by voice vote. Council Member Schena excused. The motion carried with a unanimous vote.

Manager Brown also addressed with council several issues of private sewer companies dumping into our sewer lagoons. Jason reported that multiple communities around us have been contacted regarding their policies. Manager Brown along with the Water & Sewer Department are

recommending: A Minimum of 24 hours' notice be given for all loads requested being dumped, they will need to contact the city office, a work order will then be issued; A fee of \$250 per load, with a maximum dump load of 4,000 gallons; these loads will not contain any milk or whey products and must comply with the State of Utah's pretreatment contaminants requirements; A required signed manifest will also be required for each load being dumped indicating what is being dumped and where load is from. Mayor Robinson also noted that our lagoons are currently out of compliance. Motion to accept these recommendations was made by Council Member Cox and seconded by Council Member Murdock. Council Member Murdock, Spencer, Webb, and Cox voted yea by voice vote. Council Member Schena excused. The motion carried with a unanimous vote.

### **CHRISTMAS PARADE DISCUSSION**

Mayor Robinson reported that he spoke with Karla Evans today. The Evans' will be out of town the weekend of the parade, but City has permission to use the fire truck. The truck will be stored at the 600 north shed and plans are to put the lights on the fire truck Saturday morning. Mayor Robinson said he will take responsibility for the fire truck and getting lights on it. Council Member Cox stated that he will talk to Sharm about getting the sound system set up along the parade route. Council Member Webb stated that she has talked to Craig at Mike's and he has ordered the candy. City Manager Brown asked the Council's preference for the lights being turned on for the parade or left off while parade is going. It was the consensus that the Christmas lights will be turned on before the parade begins and the countdown will be for the lighting of the fireworks.

### **CITY BUILDINGS TELEPHONE SYSTEM UPGRADE APPROVAL**

City Manager Brown reported on the current telephone system is ten plus years old and it is in need of upgrading. He indicated that quotes have been received from four companies. He would like to get approval from the Council to accept the bid for \$12,209 from Southern Utah Business Solutions. Council Member Murdock motioned and Council Member Webb seconded to approve City Manager Browns recommendation for the telephone system upgrade. The motion carried with a unanimous vote.

### **PUBLIC MEETING -UPDATED TRANSPORTATION MASTER PLAN**

Council Member Spencer motioned and Council Member Webb seconded to move into public hearing to review the updated Transportation Master Plan and receive public comment. Council Members Murdock, Spencer, Webb, and Cox voted yea by voice vote. Council Member Schena was excused. The motion passed with a unanimous vote. The council moved into public hearing at 6:00 p.m. Micklane Farmer with Jones and DeMille Engineering reviewed the updated transportation master plan. The GIS story-map summarized the master plan report. <https://experience.arcgis.com/experience/cf8c23359bc44735a5741adaedb2d4de/page/Home/> There being no further comments on the updated Transportation Master Plant, the council moved out of public hearing at 6:44 p.m. The Master Plan will be reviewed again and adopted by City Council in two weeks.

### **FY 2023 AUDIT REVIEW PLANNING AND ZONING UPDATE**

Rick Roberts and Gabe Miller from Kimball and Roberts P.C. presented their Fiscal Year 2023 Audit

Review. The final audit will not be ready to submit to the State Auditor until the Beaver Valley Hospital audit is complete. They are the component unit of Beaver City's financial audit each year. Mr. Roberts reviewed the General Fund and Enterprise Funds Revenues and Expenses, the long-term debt, and cash flow. Mr. Miller, reviewed the statement of net position on governmental activities and business type of activities. He also reviewed the assets, the budget and Beaver City's compliance to state law. They were pleased to report the audit of Beaver City is clean and there was no findings. Mr. Roberts and Mr. Miller was thanked for their expertise and help in performing the city's FY2023 audit.

## **COMMITTEE/ADMINISTRATIVE REPORTS**

### **City Manager Brown**

**Airport** –Beaver City is required to put together a minimum of 5 years capital improvement plan together for FAA for funding. Highest priority is to maintain what we have and keep it good. In 2024 a NAVAIDS project will be done to update the required signs and lights that will allow airplanes to land correctly. Payment preservation in 2025. In 2026 obtain snow removal equipment. In 2028 work on taxi way to have another turn around on the north end. Another requirement needed this year is an airport master plan update. This will be put in the newspaper, social media and website soliciting statements and qualifications to do master plan at airport.

**Electrical needs** – City Manager Brown reported that a letter was sent to Tesla today. This letter is based on reviewing City's electrical needs and circuit requirements. This letter indicates that on the south site, they will be allowed a total of 7 cabinets which is 28 chargers and a maximum transformer size of 2500 KVA. This will be a 3000 AMP service. On the North site, limited to 2 cabinets which is 8 chargers and a maximum transformer size of 750 KVA. This will be an 800 Amp service.

### **Council Member Murdock:**

The Minersville library requested that they would like to dissolve the currier service of transporting books between Beaver, Minersville and Milford. This service is no longer needed.

### **Council Member Cox**

The Children's Justice Center met and passed their bylaws. They will be meeting again in January. They want to remodel their office area, possibly move the conference room area and to also have separate exits and entrances to the building. They inquired if the city would be willing to help with the remodeling. More information along with cost estimates will be needed to determine the city's help.

### **Council Member Webb**

**City Christmas Party** – Some minor details for the upcoming Christmas party is needed. There is a conflict with the football banquet. It was decided to start the party at 6:30 p.m. and dinner will be at 7:00 p.m. The Council also decided to just have light Christmas music play in the background and no other entertainment will be needed at the Christmas party.

**Prevention Coalition** – They will be having a Community Awareness Night on November 27. They will have a speaker and give pizzas out for families to take home. Dec activity will be the bonding activity where you drive around and look at lights and get donuts. Date is not set yet.

**Economic and BIG Chamber** - Combined meeting will be held on November 30th at 8am in Milford.

**Council Member Spencer** - He attended the ULCT legislative Policy meeting. There is an envision housing study being done for affordable housing. ULCT working on enhanced noticing information on the Transportation Utility Fee. Next meeting is December 11 at 12:00p.m.

**Mayor Robinson** - December Council meeting will be changed from December 13th to December 19th because some conflicts. He is going to be attending the UAMPS meeting being held on December 12<sup>th</sup> and 13th. If interested let Patty Simard know and she can help make travel arrangements.

**CLOSED SESSION:** Council Member Spencer motioned, and Council Member Cox seconded to move into closed session to discuss pending or reasonably imminent litigation. Council Members Murdock, Spencer, Cox, and Webb voted yea by roll call vote. Council Member Schena was excused. Motion passed with a unanimous vote. The Council moved into closed session at 7:28 p.m. and moved out at 7:40 p.m.

Council Member Cox motioned and Council Member Spencer seconded to adjourn the meeting. All voted in favor. None opposed. The Council Meeting was adjourned at 7:45 p.m. The next scheduled regular Council meeting will be held Tuesday, November 28, 2023 at 5:00 p.m.



**APPROVED:** \_\_\_\_\_

**MATTHEW ROBINSON**  
**MAYOR**

**ATTEST:** \_\_\_\_\_

**PATTY SIMARD**  
**CITY RECORDER**