

MAY 10TH 2023 MEETING MINUTES

ATTENDANCE: KELLY BEESON, LINDA SORENSEN, DOUG SORENSEN, HALL MURDOCK, MARTHA BRINGHURST, ROB SIERRA (VIA PHONE), KIM ROBINSON, SHILOH TIPPETTS

ABSENT AND EXCUSED: SANDY WHITE

MEETING WAS CALLED TO ORDER AT 11:11 AM BY DOUG SORENSEN

JODI READ THE FEBRUARY 8TH 2023 MEETING MINUTES. MOTION TO APPROVE WITH CORRECTIONS BY HAL MURDOCK WITH LINDA GIVING A SECOND. ALL APPROVED.

PADDLE BOARD WAIVER AND RELEASE DISCUSSION. JODI PULLED A WAIVER FROM ANOTHER LIBRARY AND IT WILL NEED APPROVAL BY THE CITY ATTORNEY. WORDING ON SECOND PAGE NEEDS TO BE CHANGED TO BEAVER PUBLIC LIBRARY. LINDA SUGGESTS TO DROP THE " KAYAK "WORDING FROM THE WAIVER. GET RID OF "EACH OF" ON THE BACK OF PAGE ONE. THIRD PARAGRAPH FRONT PAGE REMOVE "TO INDUCE". DOUG SUGGESTS TO INSERT PAGE 2 AN "A" ABOVE THE SIGNATURE LINE. SEE JODI'S NOTES. WE CAN'T POLICE ALL THE RULES BUT THE PERSON CHECKING IT OUT IS RESPONSIBLE. DO WE NEED A DEPOSIT FOR THE PADDLE BOARD? JODI WILL ASK THE CITY ATTORNEY. THE COSTS OF THE BOARDS RUNS OVER \$300. MOTION TO APPROVE BY LINDA SORENSEN, 2ND BY KIM ROBINSON. ALL APPROVED.

THE TELESCOPE NEEDS A WAIVER AND RELEASE FORM; WILL ALSO NEED APPROVAL BY THE CITY ATTORNEY. JODI HIGHLIGHTED THE COSTS OF ALL THE PARTS OF THE TELESCOPE. LINDA SUGGESTS #3 CORRECTION UNDER ITEM 13 NEEDS TO BE COMPLETED. JODI WILL FIND REPLACEMENT COSTS OF THE TELESCOPE AND ALL THE PARTS. DO WE ALSO NEED A DEPOSIT FOR THE TELESCOPE ON CHECKOUT? THE TELESCOPE CHECK OUT IS ALSO A WEEK LONG PERIOD. DOUG SUGGESTS ON #7 TO CHANGE THE AMOUNT TO \$1600.00. MOTION TO APPROVE KELLY BEESON, SHILOH GAVE THE SECOND AND ALL APPROVED. HAL MURDOCK ASKED ABOUT UNFAMILIAR PERSONS CHECKING OUT THE TELESCOPE, JODI ASSURED HIM THAT THERE ARE CONDITIONS IN THE WAIVER THAT THE STAFF KNOWS THE REQUIREMENTS.

DOUG SORENSEN ASKED JODI TO LOOK INTO THE PUNISHMENT FOR THEFT OF ANY ITEMS FOR THE LIBRARY. SHE WILL ALSO ASK THE CITY ATTORNEY.

THE ILL POLICY FOR BORROWING FROM THE LIBRARY. JODI ASKS WHAT IS A REASONABLE NUMBER OF ITEMS FOR A PATRON TO HAVE ON THEIR CHECK OUT LIST AT ONE TIME? SHE HAS HAD A PATRON THAT HAS 70 ITEMS OUT AT ONCE. MARTHA ASKS IS IT MORE EXPENSIVE TO THE LIBRARY FOR REPLACEMENT? SOME PATRONS WON'T PAY FOR REPLACEMENTS OR THEY JUST NEVER COME AGAIN. WE DON'T WANT TO PUNISH THE RESPONSIBLE PATRONS. LINDA SORENSEN HAS CONCERNS ABOUT ITEMS BEING LOANED OUT TO THIRD PARTIES. BEAVER ONLY LENDS TO MINERSVILLE OR MILFORD. THE

HOMESCHOOLING PARENTS CHECK OUT A LOT OF ITEMS AT ONCE. PATRONS CAN REQUEST LONGER CHECK OUT TIMES. ILL ARE USUALLY 2 WEEK PERIODS OR A MONTH FOR CHECKOUT PERIODS. A LOCAL DAYCARE REQUESTS 30 BOOKS AT A TIME AND THEY HAVE BEEN GOOD PATRONS BUT CAN THEY GET THEIR OWN BOOKS BECAUSE THEY GET STATE FUNDING? SOME TABLETS ARE CHECKED OUT FOR HEADSTART AND DAYCARES. THERE WERE SOME ISSUES WITH DAMAGED ITEMS BUT THEY HAVE PAID FOR THE DAMAGES. MINERSVILLE HAS SIMPLE ILL SLIP TO SIGN. DOUG SAYS THERE ARE 2 ISSUES. 1. THE CHECKOUT SLIP WITH ADDING THE VERBAGE TO RETURN ITEMS AT THE FRONT DESK. IT HAS TO BE PYSHICALLY TURNED IN AT THE DESK. 2. WHAT TYPES OF MATERIALS UNDER ILL ARE ALLOWED? A LIST OF ITEMS NOT AVAILABLE FOR ILL NEEDS TO BE FORMULATED. WE ARE NOT A LENDING LIBRARY. DISCUSSION FOR AN ADEQUATE NUMBER FOR ILL WOULD BE 5 FOR INDIVUALS AND 15 FOR GROUPS. WE DISCUSSED USING THE BRIGHAM CITY LIBRARY ILL POLICY. DELETE THE FIRST SETENCE OF ITEM B. ITEM E WILL READ "5 ITEMS FOR INDIVUALS AND 15 FOR GROUPS". MARTHA USES THE ILL QUITE FREQUENTLY BUT DOES GET TURNED DOWN FOR MATERIALS. IT'S NOT CUT AND DRIED FOR EVERYONE. DOUG WANTS TO KNOW WHAT IS REQUESTED. JODI SAYS IT'S DVD'S, CD'S, BOOKS, CHILDREN'S BOOKS AND MORE. LINDA SUGGESTS MAYBE A POLICY FOR DAYCARES AND HOMESCHOOL FAMILIES WHICH COULD BE 25. KELLY BEESON TO TABLE THIS ITEM, SHILOH GAVE THE 2ND AND ALL APPROVED.

LONG RANGE PLAN REPORT BY JODI. SHE WENT TO A RECENT TRAINING FOR LONG RANGE PLANNING. SHE PRESENTED US WITH A PACKET FROM HER TRAINING FOR HER INFORMATION. NO DISCUSSION.

BACKGROUND CHECK FOR LIBRARY PESONNEL PER NEW STATE LAW H.B. 284. JODI REPORTS THAT THE CITY DOESN'T HAVE A POLICY FOR BACKGROUND CHECKS. THE BILLS ADDRESSES VOLUNTEERS, INDIVIDUALS AND PERSONNEL WHOM INTERACT WITH CHILDREN OR RUN CHILDREN'S PROGRAMS. WE HAVE FUNDING AVIALABLE FOR THE BACKGROUND CHECKS.

JODI'S UPDATES: JASON BROWN WANTS TO KNOW THE AMOUNT OF THE ENDOWMENT FUND WE ARE USING THIS YEAR? HAVE WE EVER PROVIDED THE CITY WITH AN AMOUNT? JODI WILL TAKE THE POLICY BACK TO HIM AND LET HIM KNOW WE ARE NOT USING ANY THAT WE KNOW OF BUT WE RESERVE THE RIGHT TO USE IT AS THE BOARD SEES FIT.

WE'LL DO A ZOOM BOARD TRAINING FROM KAREN LUI IN THE FUTURE.

THE ELEVATOR WAS FIXED. WE HAD AN ADA INSPECTION.

THE CHILDRENS AND TEENS PROGRAM FOR THE SUMMER WILL START IN A FEW WEEKS.

MAYBE THE LIBRARY CAN DO A COMMUNITY SURVEY TO ASSESS WHAT OUR COMMUNITY NEEDS FROM THE LIBRARY.

THE CHILDREN AND TEEN ENHANCMET GRANT WASN'T AVAILABLE TO US THIS YEAR.

NEXT MEETING AUGUST 2ND, 2023 AT 11 AM.

MOTION TO ADJOURN BY MARTHA, SECOND BY ROB. ALL APPROVE AT 12:19 PM