

The **Beaver City Council** met in a **regular session** at **5:00 p.m.** in the Beaver City Center located at 30 West 300 North on **Tuesday, October 28, 2025**. The following Members of the Council were present: Mayor Pro-Temp Tyler Schena, Council Members Owen Spencer, Lance Cox, and Alison Webb. Also, present were City Manager Monte Hawkins, City Attorney Justin Wayment, and City Recorder Patty Simard. Public present: Mark and Jackie Whittlesey, Jake Lapsys, Devin Woolsey, Brayden Smith, Heather Carter Gemma Carter, Randy Davis, Justin Telfer, Josh Webb, Hazel Granam, Rosie Graham, Krypton Smith, Max Moffett, Mark Nelson, Allie Moffett, Emily Moffett and Hannah Smith. Mayor Matt Robinson and Council Members Randy Hunter excused.

Council Member Alison Webb offered the opening prayer, pledge and thought.

CITY COUNCIL MINUTES APPROVED:

Minutes of the previous **regular council meeting** were presented. Council Member Webb motioned, and Council Member Spencer seconded to approve the minutes from **October 14, 2025**. All voted in favor. None opposed.

BILLS APPROVAL:

Bills were presented and reviewed by the City Council. Council Member Spencer motioned, and Council Member Cox seconded to approve the proposed bills for **October 17, 2025**, as presented. All voted in favor. None opposed.

CONFLICT OF INTEREST STATEMENT:

No other conflicts of interest were voiced at this time.

FARMERS MARKET UPDATE AND DISCUSSION WITH HEATHER CARTER:

This agenda item was moved forward to accommodate the presenter. Miss Gemma Carter and Mrs. Heather Carter gave a presentation on the Farmers Market held during the summer. They provided a slide presentation showing that the market was well-attended and had been successful. After the presentation, Mrs. Carter proposed continuing the Farmers Market and expanding it to a weekly event. Mrs. Carter mentioned they would like to hold this event each Saturday from July 18, 2026, to October 3, 2026. The Council expressed support for the Farmers Market continuing, and no formal motion was needed as the presenters will work with staff to schedule the events and reserve the spaces.

BEAVER COUNTY LIVESTOCK PRESENTATION:

Mr. Max Moffitt represented the Beaver County Livestock group to thank the City Council for their donations. He explained that the group had fulfilled their in-kind service requirements by cleaning areas near the hospital and by the highway exits. The Council expressed appreciation for the work the youth do in raising and caring for their animals, and for how they represent Beaver City at various events. A photo was taken with the livestock group representatives and the Council.

MONROE MOUNTAIN MARKETING WEBSITE PROPOSAL AND APPROVAL:

Mr. Devin Woolsey from Monroe Mountain Marketing presented a proposal for modernizing the city website. He explained that the project was partly driven by a state mandate requiring ADA compliance for city websites by 2027.

Key points of the presentation included:

- Creating a modern, mobile-friendly, ADA-compliant website
- Improving communication and access for residents, businesses, and visitors
- Making it easy for residents to find information quickly
- Allowing staff to update content efficiently
- Including accessibility features like text size adjustment and high contrast options
- Organizing storage for documents to make them easier to find
- Creating a dashboard that would limit staff access to only the sections they need to update
- Adding the ability to post to social media and send email marketing through the dashboard
- Adding the ability to tag users for different purposes (like sports programs) to improve communication
- Including space for organizations like the pool and library to have their own sections
- Total cost of \$15,000 (broken into phases), with ongoing support at \$1,000 per year

The proposal included a timeline with phases:

- Weeks 1-3: Website foundation and planning
- Weeks 4-6: Design and development
- Weeks 7-8: Testing, audit, and training
- Launch target: January 1, 2026

Council members asked questions about tagging utility customers for notifications, reaching people who don't use social media, and having a system for residents to report issues. Devin confirmed these features would be included.

Motion to accept the proposal from Monroe Mountain Marketing for website project was made by Council Member Cox, seconded by Council Member Webb. Motion passed unanimously.

SEWER LAGOON BID PROPOSAL AND APPROVAL:

Mr. Justin Telfer from Jones & DeMille Engineering presented the sewer lagoon rehabilitation project. He explained that they had completed the design with Precision Contractors, and the bid came back favorably with sufficient funding to include a contingency for any surprises. He recommended awarding the construction project to Precision Contractors since they were already familiar with the site and plans.

In response to questions, Mr. Telfer confirmed that the work would stay within property boundaries, though some sludge would be disposed of on airport property (within FAA limits and away from the runway).

Motion to accept Precision Contractors as recommendation from Jones & DeMille regarding the sewer project bid was made by Council Member Cox, seconded by Council Member Spencer. Motion passed unanimously.

SANTA PARADE TRANSPORTATION DISCUSSION:

Council Member Spencer raised concerns about the availability of the old fire truck traditionally used for Santa's transportation in the parade, noting that Mr. Evans' health condition could prevent him from preparing the truck.

Various transportation alternatives were discussed:

- Using a current fire truck
- Using a bucket truck with decorations
- Utilizing the old sled previously owned by the city that is currently in Recorder Simard's yard

The Council decided to be proactive and if need be place the old sled on a city flatbed trailer, decorating it with reindeer, and using a city truck to pull it. It was also discussed asking the high school wood shop and metal shop to potentially refurbish the sled if time allowed. Council Member Spencer will keep in contact with the Evans' regarding the availability and use of the old fire truck.

VETERANS DAY PROGRAM AND MEAL DISCUSSION AND APPROVAL:

Council Member Cox reported that arrangements for the Veterans Day program were set. The event will be held at the high school, with the program starting at 10:30 AM on November 11. The fifth graders will come at 11:30 AM to sing and hand out notes to the veterans, followed by lunch. The high school will prepare the meal and bill the city for the cost.

The Council discussed ordering cookies from a local bakery for both the veterans and the high school students, anticipating about 600 cookies total.

The Council also confirmed that the next City Council meeting would be on Wednesday, November 12, 2025, at 5:00 PM, following the ordinance that states the meeting should be held the day after the holiday. Council members also decided to hold a brief meeting on November 18 at noon for the election canvas, and to cancel the November 25 meeting since it's close to Thanksgiving.

CITY CODE ORDINANCE REVIEW OF A PORTION OF SECTION 3 (3.1, 3.2, 3.30 BUSINESS LICENCES REGULATIONS:

City Attorney Justin Wayment and City Manager Monty Hawkins led a discussion about reviewing and updating sections of the city code related to business and license regulations.

Several issues were identified:

- Some sections referenced taxes and regulations that needed verification
- Council members questioned whether certain sections (like those on dance halls) were still relevant

- The home occupation license section needed clarification about when licenses are required
- The language about garage sales (limited to 5 days per calendar year) needed clarification
- Questions arose about tax collection and distribution processes

City Attorney Wayment emphasized the importance of simplifying the code and ensuring it fits the specific needs of Beaver City rather than copying code from larger cities. He suggested reviewing all sections thoroughly and then adopting changes all at once rather than piecemeal.

City Manager Hawkins mentioned he would be meeting with Mr. Roger Carter from the State of Utah the following day and would ask for guidance on updating municipal codes.

REPORTS, UPDATES, OLD BUSINESS FOLLOW UP: ELECTED OFFICIALS AND STAFF:

Mayor Pro-Temp Schena:

Tyler confirmed plans for the Trunk or Treat event on Friday, noting it would run from 200 North to 500 North, with parking at the City Center. The event would start at 5:30 PM and end at 7:00 PM, while the football game would begin at 4:00 PM.

Council Member Spencer:

Owen reported that the fire department meeting was routine. They discussed the budget and when they might need to do truth and taxation again. The fire department tries to do this every couple of years to keep their 4% levy at 4%.

Council Member Webb:

Alison reported that the Chamber's "Meet the Candidates Night" would be Thursday at the City Office. The Chamber is planning a food tour of local businesses for their November meeting and there would be no December meeting for Big Chamber

City Manager Monty Hawkins:

Monte reported that he has received an inquiry about selling the CEMEX property but informed the party the city was not interested

He is waiting to hear from the trust insurance regarding water damage to residents.

The rodeo grounds construction project was 45-60 days from completion.

The pipeline project on the mountain was about 3 weeks from completion.

Work on Plant 2 was progressing well.

The bond closing for the sewer project will be November 5 via Zoom.

The drainage project on Center Street near the church had issues identified during the final walkthrough that would delay completion.

The library received the \$10,000 Carnegie America grant

PUBLIC COMMENT:

There were no public comments.

CLOSED SESSION:

Council Member Webb motioned, and Council Member Spencer seconded to move into closed

session to discuss pending or reasonably imminent litigation. Council Members Schena, Webb, Spencer, and Cox, voted yea by roll call vote. Motion passed with a unanimous vote. Council Member Hunter excused. The Council moved into closed session at 7:09 p.m. and moved out at 7:53 p.m.

Present in the above closed session: Mayor Pro-Temp Tyler Schena, Council Members Owen Spencer, Lance Cox, and Alison Webb. City Manager Monte Hawkins, City Recorder Patty Simard, and City Attorney Justin Wayment.

ACTION:

No actions resulting from the closed session discussions.

ADJOURNMENT:

Council Member Webb motioned, and Council Member Cox seconded to adjourn the meeting. All voted in favor. None opposed.

The Council Meeting was adjourned at 7:53 p.m. The next scheduled regular Council meeting will be held November 12, 2025, at 5:00 p.m.

APPROVED: M. T. Robinson **ATTEST:** _____
MATTHEW ROBINSON **PATTY J. SIMARD**
MAYOR **CITY RECORDER**